

## Waiver of WVBE Policy 5202 Request Form for Community Programs

This form is to request a waiver of State Board of Education policy 5202.

**Incomplete forms will be returned.**

This is a Community Program waiver request from \_\_\_\_\_ in \_\_\_\_\_ County  
for the \_\_\_\_\_ school year for Mr./Ms. \_\_\_\_\_.

Has applicant been granted a waiver for the same credential before? Yes No *(Only one waiver request for the lifetime of the credential is allowed)*

Does the applicant meet the minimum 2.5 GPA required for the Authorization? Yes No GPA: \_\_\_\_\_

Waiver requested for:

- Community Program Authorization

1. Check all that apply. **Reason(s) for waiver request:**

- Unavailability of Coursework Documented (IHE or appropriate verification required)  
 Illness/Death  
 Hardship  
 Out of Field Degree

2. Has a waiver letter request from the Community Program Director been submitted or attached?

Yes No *(Waiver letter request must be submitted with this form)*

3. Have the appropriate application and corresponding fees been submitted to the Office of Educator Effectiveness and Licensure?

Yes No

4. Has the educator been made aware of the requirements to renew/obtain the necessary credential/authorization that may be issued as a result of an approved waiver?

Yes No

5. Has the educator been made aware that only one waiver is allowed per the lifetime of a credential/authorization?

Yes No

\_\_\_\_\_  
Community Program Director Signature

\_\_\_\_\_  
Date