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To: West Virginia Board of Education (WVBE)  
Date: March 12, 2024  
Re: Advanced Placement (AP®) Training Waiver Request from Harrison County  
Waiver #: 1499

1) **WVBE Policy # and Name:** Policy 2510: Assuring Quality Education: Regulations for Education Programs

2) **Section Number Requested to Be Waived:** Appendix B -- Teachers of AP® courses must attend an *Advanced Placement Summer Institute (APSI)* once every three years after completing the initial APSI. Teachers of AP® courses may also meet the requirement for attendance at the APSI by holding the Advanced Placement® credentials outlined in W. Va. 126CSR136, Policy 5202, and Minimum Requirements for the Licensure of Professional/Paraprofessional Personnel and Advanced Salary Classification. Teachers of AP® courses will be exempt from attending the APSI during their rotation year if one of the following apply:

- The teacher has a student passage rate (scores of 3 or higher) of at least 80 percent on the AP® exam in that course the year prior to attending training.
- The teacher holds a current AP® advanced credential.

3) **School Year in which the waiver is requested:** 2024-2025.

4) **Rationale:** Harrison County Schools has requested a waiver for AP® Statistics. The AP® teacher teaches both AP® Calculus AB-BC and AP® Statistics. Due to scheduling, the teacher will only be able to complete one training this summer and the county is requesting a waiver for AP® Statistics for the upcoming school year. The teacher will be required to attend the AP® training during Summer 2025 to continue teaching the course in future years.

4) **Recommendation:** The waiver was approved by the Bridgeport High School Principal and the Harrison County Superintendent. Additionally, Robert “Joey” Wiseman, Director, Office of Student Enrichment Programs, and Karen Linville, Coordinator of AP® and AP® Summer Institute, have also reviewed this waiver and recommend the request to the WVBE for consideration and approval.

Robert “Joey” Wiseman  
Director of Student Enrichment