

**Ohio County Schools**  
**Application for Reimagined Instructional Time**  
**2015-2016**

County: Ohio County Schools  
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## Overall Approach for Reimagining Instructional Time/Instructional Day

Ohio County Schools overall approach for reimagining instructional time/instructional day is first to utilize the current Continuing Professional Development Day (CE), Outside School Environment Days (OS), Out-of-Calendar Day and the Preparation for Closing School Day (P) in the 2015-2016 school calendar to make up closed instructional days due to inclement weather conditions. Ohio County Schools has nine days that can be converted into instructional make up days. The chart below defines the possible nine make up instructional days. (See Appendix Item A – Ohio County Schools 2015-2016 School Calendar)

Inclement Weather Closed Day	Make Up Day	Definition of Day
Day 1	March 4, 2016	CE
Day 2	March 21, 2016	OS
Day 3	March 22, 2016	OS
Day 4	March 23, 2016	OS
Day 5	March 24, 2016	OS
Day 6	March 28, 2016	Out of Calendar Day
Day 7	May 27, 2016	OS
Day 8	May 31, 2016	OS
Day 9	June 1, 2016	P

Ohio County Schools proposes to utilize “Summer Savers” containing appropriate programmatic level and grade level content to provide up to five days instructional time to replace attendance time for all Ohio County students for inclement weather closures only for Day 10, Day 11, Day 12, Day 13, and Day 14. The “Summer Savers” will incorporate the same amount of instructional time as regular attendance time.

The Reimagined Instructional Time/Instructional Day will occur in a learning environment outside of the school. The learning environment may be our students’ homes, the Ohio County Public Library, or the YMCA.

\*Ohio County Schools will implement the following **Countdown to “Summer Savers”** schedule:

<b>Inclement Weather Closed Day</b>	<b>Make Up Day</b>	<b>Definition of Day</b>
Day 1	March 4, 2016	CE
Day 2	March 21, 2016	OS
Day 3	March 22, 2016	OS
Day 4	March 23, 2016	OS
Day 5	March 24, 2016	OS
Day 6	March 28, 2016	Out of Calendar Day
Day 7	May 27, 2016	OS
Day 8	May 31, 2016	OS
Day 9	June 1, 2016	P
Day 10	Summer Saver 1	Reimagining Instructional Time/Instructional Day
Day 11	Summer Saver 2	Reimagining Instructional Time/Instructional Day
Day 12	Summer Saver 3	Reimagining Instructional Time/Instructional Day
Day 13	Summer Saver 4	Reimagining Instructional Time/Instructional Day
Day 14	Summer Saver 5	Reimagining Instructional Time/Instructional Day
Day 15	June 2, 2016	Out of Calendar Day
Day 16	June 3, 2016	Out of Calendar Day
Additional Days	June 6 – June 30	Out of Calendar Days

\*Ohio County Schools reserves the right to change any of the “Summer Savers” to closed days to be made up in June, 2016, if the weather conditions are justified. Weather conditions justifying school closures may include a state of emergency with travel limitations. The “Summer Savers” will then be moved to days in June, 2016.

Ohio County's reimagined school day allows students to work at home on appropriate grade level content on Day 10, Day 11, Day 12, Day 13, and Day 14 on "Summer Savers" in lieu of make-up instructional time in their classrooms. The "Summer Savers" will give special consideration to elementary/early learners who are not independent learners by focusing upon reinforcement and integration of skills provided during regular instructional days. Middle and high schools students will be provided with reinforcement and integration of content learning activities as well as application of skills in all core content areas. "Summer Savers" include all content areas. "Summer Savers" will be available on the district Edline and individual school Edline sites, and students who do not have Internet access at home will receive their "Summer Savers" in paper format.

Students are to submit completed "Summer Savers" work as soon as possible, up to ten days from the date they return to school to allow for technology issues, family emergencies, or illnesses. "Summer Savers" assignments will take the place of work that would have been completed in school. Students will receive a grade for each assignment in the "Summer Savers" from the classroom teacher.

"Summer Savers" will reinforce the academic content the students are learning in school when school is not in session. In other words, Ohio County students will be completing their school work in another location if Ohio County Schools exceeds the nine scheduled make up instructional days.

## **Stakeholder Involvement**

Ohio County Schools secured stakeholder support through the following processes:

- Ohio County Schools Leadership Team discussed and shared ideas about the Reimagining Instructional Time/Instructional Day application
- Ohio County Schools staff discussed and shared ideas about the Reimagining Instructional Time/Instructional Day application under the leadership of principals and directors
- Local School Improvement Councils at each school discussed and shared ideas about the Reimagining Instructional Time/Instructional Day application
- Faculty Senates discussed and shared ideas about the Reimagining Instructional Time/Instructional Day application
- Ohio County Board of Education discussed and shared ideas about the Reimagining Instructional Time/Instructional Day application
- Educators agreed to work an eight hour work day

(See Appendix Item B – Countywide Stakeholder Involvement Documentation and Appendix Item C – School Location Stakeholder Involvement Documentation)

## School Schedules

Ohio County currently has the following school schedules in place:

High School Programmatic Level	Number of Instructional Minutes Per Day	Number of Required Instructional Minutes Per Day
Wheeling Park High School	363	345

Middle School Programmatic Level	Number of Instructional Minutes Per Day	Number of Required Instructional Minutes Per Day
Bridge Street Middle School	381	330
Triadelphia Middle School	355	330
Warwood (6-8) School	385	330
Wheeling Middle School	390	330

Elementary School Programmatic Level	Number of Instructional Minutes Per Day	Number of Required Instructional Minutes Per Day
Bethlehem Elementary School	360	315
Elm Grove Elementary School	360	315
Madison Elementary School	360	315
Middle Creek Elementary School	360	315
Ritchie Elementary School	355	315
Steenrod Elementary School	370	315
Warwood (PreK-5) School	350	315
West Liberty Elementary School	360	315
Woodsdale Elementary School	360	315

### Accrued Instructional Time

Accrued instructional time allows for **27** two-hour delay days for Faculty Senate meetings and inclement weather school delays.

<b>Faculty Senate Dates</b>	<b>Two-Hour Delay</b>
Friday, December 18, 2015	2 hours
Friday, April 29, 2016	2 hours
<b>TOTAL</b>	<b>2 Two-Hour Delays</b>

**Please note:**

- Ohio County Schools has 3,000 minutes of accrued instructional time
- 3,000 minutes of accrued instructional time equal approximately eight days

## Educator Work Day

High School Programmatic Level	Educator Work Day
Wheeling Park High School	7:00 a.m. – 3:00 p.m.

Middle School Programmatic Level	Educator Work Day
Bridge Street Middle School	8:10 a.m. – 4:10 p.m.
Triadelphia Middle School	7:45 a.m. – 3:45 p.m.
Warwood (6-8) School	7:45 a.m. – 3:45 p.m.
Wheeling Middle School	7:45 a.m. – 3:45 p.m.

Elementary School Programmatic Level	Educator Work Day
Bethlehem Elementary School	8:15 a.m. – 4:15 p.m.
Elm Grove Elementary School	8:15 a.m. – 4:15 p.m.
Madison Elementary School	7:20 a.m. – 3:20 a.m.
Middle Creek Elementary School	8:00 a.m. – 4:00 p.m.
Ritchie Elementary School	8:00 a.m. – 4:00 p.m.
Steenrod Elementary School	7:45 a.m. – 3:45 p.m.
Warwood (PreK-5) School	7:45 a.m. – 3:45 p.m.
West Liberty Elementary School	7:45 a.m. – 3:45 p.m.
Woodsdale Elementary School	8:15 a.m. – 4:15 p.m.



## Communication Plan to Ensure Parent Awareness

Ohio County Schools will ensure parent awareness by utilizing the following communication strategies:

- School newsletters will contain information about “Summer Savers” and Reimagined Instructional Time
- Information will be posted on each school’s Edline page as well as the Ohio County Schools Edline page about “Summer Savers” and Reimagined Instructional Time
- Principals will articulate the Reimagined Instructional Time use of “Summer Savers” at all LSIC meetings, parent-teacher open houses/conferences, Title I family involvement nights, PTO meetings, and through the School Messenger system
- Ohio County Schools will articulate the Reimagined Instructional Time use of “Summer Savers” through the use of social media and the School Messenger system as well as a presentation at an Ohio County Board of Education meeting
- Individual teachers may utilize Remind to contact students regarding “Summer Savers”
- Questions may be answered by calling the schools for additional information
- Frequently Asked Questions page will also be placed on the district Edline site as well as each school’s Edline site
- Share the Ohio County Schools **Countdown to “Summer Savers”** chart with all stakeholders:

Ohio County Schools Countdown to “Summer Savers”	
Inclement Weather Day	Make Up Day
Day 1	March 4, 2016
Day 2	March 21, 2016
Day 3	March 22, 2016
Day 4	March 23, 2016
Day 5	March 24, 2016
Day 6	March 28, 2016
Day 7	May 27, 2016
Day 8	May 31, 2016
Day 9	June 1, 2016
Day 10	Summer Saver 1
Day 11	Summer Saver 2
Day 12	Summer Saver 3
Day 13	Summer Saver 4
Day 14	Summer Saver 5
Day 15	June 2, 2016
Day 16	June 3, 2016
Additional days	Days will be added in June on the next available days

- School Messenger and social media will be utilized on inclement weather days 10 through day 14 to notify parents and staff to follow “Summer Savers” day procedures.

## **Evidence of Capacity and Previous Experiences with Non-Traditional Environments**

Ohio County Schools has traditionally prepared “snow day” packets titled “Maximizing Instructional Time” at each school to support extended learning opportunities and reinforcement of essential skills.

Ohio County parents have always supported the completing of “snow day packets” and reinforcement of extended learning opportunities for students.

Traditionally, Ohio County Schools has utilized all Outside School Environment days, Continuing Professional Development days, and Preparation for Closing day in the school calendar as make up instructional days to compensate for inclement weather closed days. We will continue to use these days as make up days and utilize the “Maximizing Instructional Time” “snow day” packets.

(See Appendix Item D – Maximizing Instructional Time Report 2013-2014 and Maximizing Instructional Time Report 2014-2015)

## Learning Management System

- **Development of appropriate content for “Summer Savers”**
  - Each school will develop appropriate “Summer Savers” to account for a minimum of 5 hours of instruction per day up to five days for Reimagined Instructional Time. Teachers will develop “Summer Savers” in all content areas.
  - The “Summer Savers” will give special consideration to elementary/early learners who are not independent learners by focusing upon reinforcement and integration of skills provided during regular instructional days. Middle and high schools students will be provided with reinforcement and integration of skills provided during regular instructional days. Teachers will include sufficient instructional work to correspond to five hours of instruction per day.
  - Teachers will receive professional development on how to prepare independent learning activities that include the integration of technology.
- **Monitoring of completed work**
  - Each teacher is responsible for monitoring completion and grading the “Summer Savers.” The teacher will assign a grade to each “Summer Saver” which will be included in the grading period. Students are to submit completed “Summer Savers” work as soon as possible, up to ten days from the date they return to school to allow for technology issues, family emergencies, or illnesses.
- **Incorporation as “instructional time”**
  - “Summer Savers” will be available on the individual school Edline pages, and students who do not have Internet access at home will receive their “Summer Savers” in paper format. Students will engage in learning activities which include reading, writing, research, applications, and reasoning.

The table below indicates the dates Edline training was provided for parents/guardians of students attending Ohio County Schools.

<b>Edline Training for Parents</b>	<b>Date Provided</b>
Bethlehem Elementary School	August 13, 2015
Elm Grove Elementary School	September 4, 2015
Madison Elementary School	August 13, 2015
Middle Creek Elementary School	August 27, 2015
Ritchie Elementary School	September 16, 2015
Steenrod Elementary School	September 2, 2015
West Liberty Elementary School	August 16, 2015
Woodsdale Elementary School	August 16, 2015
Bridge Street Middle School	August 13, 2015
Triadelphia Middle School	September 2, 2015
Warwood School	September 8, 2015
Wheeling Middle School	September 1, 2015
Wheeling Park High School	August 13, 2015

The table below indicates the number of parents/guardians of students attending Ohio County Schools who utilize Edline accounts.

<b>Edline Parent Accounts</b>	<b>Activated Accounts</b>
Bethlehem Elementary School	42
Elm Grove Elementary School	72
Madison Elementary School	16
Middle Creek Elementary School	74
Ritchie Elementary School	17
Steenrod Elementary School	107
West Liberty Elementary School	33
Woodsdale Elementary School	104
Bridge Street Middle School	172
Triadelphia Middle School	325
Warwood School	219
Wheeling Middle School	110
Wheeling Park High School	852
<b>TOTAL</b>	<b>2143</b>
<b>TOTAL COUNTY ENROLLMENT</b>	<b>5364</b>

## Protocols for Instituting and Communicating Reimagined Instructional Time

Pending approval by the West Virginia Department of Education, the Ohio County School Board of Education will develop and approve a Policy and Regulation for Reimagined Instructional Time.

Ohio County Schools will communicate and ensure public awareness by utilizing the following communication strategies:

- School newsletters will contain information about “Summer Savers” and Reimagined Instructional Time
- Information will be posted on each school’s Edline page as well as the Ohio County Schools Edline page about “Summer Savers” and Reimagined Instructional Time
- Principals will articulate the Reimagined Instructional Time use of “Summer Savers” at all LSIC meetings, parent-teacher open houses/conferences, Title I family involvement nights, PTO meetings, and through the School Messenger system
- Ohio County Schools will articulate the Reimagined Instructional Time use of “Summer Savers” through the use of social media and the School Messenger system as well as a presentation at an Ohio County Board of Education meeting
- Individual teachers may utilize Remind to contact students regarding “Summer Savers”
- Questions may be answered by calling the schools for additional information
- Frequently Asked Questions page will also be placed on the district Edline site as well as each school’s Edline site
- Share the Ohio County Schools **Countdown to “Summer Savers”** chart with all stakeholders
- School Messenger and social media will be utilized on inclement weather days 10 through day 14 to notify parents and staff to follow “Summer Savers” day procedures.

## Process for Implementation

Date	Activity
July - October, 2015	<p>Ohio County Schools Leadership Team begins the development of the Reimagined Instructional Time application to submit to the West Virginia Department of Education</p> <ul style="list-style-type: none"> <li>• July 29, 2015</li> <li>• September 15, 2015</li> <li>• September 28, 2015</li> <li>• October 5, 2015</li> <li>• October 13, 2015</li> </ul>
October, 2015	<p>Ohio County Schools Leadership Team communicates Reimagined Instructional Time “Summer Savers” to all key stakeholders, including Board of Education members</p> <ul style="list-style-type: none"> <li>• September 28, 2015</li> <li>• October 12, 2015</li> <li>• October 26, 2015</li> </ul> <p>Parents</p> <ul style="list-style-type: none"> <li>• September, 2015 and October, 2015 – dates varied by school</li> <li>• October 19, 2015 – Countywide LSIC Parent Representatives from each School Meeting</li> </ul> <p>Teachers</p> <ul style="list-style-type: none"> <li>• August, 2015 – October, 2015 – dates varied by school</li> <li>• September 8, 2015 – Ohio County Education Association</li> <li>• October 5, 2015 – Ohio County Education Association</li> <li>• October 16, 2015 – Faculty Senate Meetings at each School</li> </ul> <p>Service Personnel</p> <ul style="list-style-type: none"> <li>• July 29, 2015</li> <li>• September 15, 2015</li> <li>• September 28, 2015</li> <li>• October 5, 2015</li> <li>• October 13, 2015</li> </ul> <p>Community</p> <ul style="list-style-type: none"> <li>• September 28, 2015 - Board of Education Meeting</li> <li>• October 12, 2015 – Board of Education Meeting</li> <li>• October 26, 2015 – Board of Education Meeting</li> </ul>

Prior to November 1, 2015	Submit Reimagined Instructional Time application to West Virginia Department of Education for approval
November-December, 2015	Utilize school newsletters, LSIC meetings, PTO, Edline, social media, and SchoolMessenger to provide detailed "Summer Savers" information to all stakeholders
January-April, 2016	Monitor inclement weather closures, inform all stakeholders of make up instructional days, and implement "Summer Savers" processes after the ninth day of school closure
May, 2016	Evaluate and revise (if needed) "Summer Savers" procedures

## Professional Learning for Certified Staff

All Ohio County Schools Central Office Administrators and Principals were trained by RESA-6 Regional School Support Specialist Cheryl Tuba on “50 in 50+” technology integration learning activities on October 15, 2015.

School principals will provide professional learning and model the “50 in 50+” technology learning activities to their faculty. The technology activities are aligned with Ohio County Schools Policy 3027: *Educational Purpose and Acceptable Use of Electronic Resources, Technologies and the Internet*.

All Ohio County Schools currently have collaborative learning teams in place which focus upon the following key practices:

- What do students need to know and be able to do?
- How will we know if students have learned the content?
- What do we do if students haven’t learned the content?
- What will we do if students already know the content?

Ohio County professional educators have been fully engaged in professional learning communities, and this process has long been embedded into professional practices aligned to school improvement efforts. Annually, all schools analyze their student learning and achievement data, develop SMART goals, identify and implement strategies which will maximize student learning and achievement, and monitor and adjust their instructional practices to improve and support personalized learning for each and every student in their schools. All schools identify the lowest 25% of their students who are academically at risk and then identify intervention strategies which are personalized to meet the needs of those students, whether they are academic, behavioral, or motivational interventions which will help assure student success.

All Ohio County Schools engage in professional development which focuses upon “action research” projects tied to research-based instructional improvement and funded by Title II annually. Examples include the following action research projects: Jensen’s *Engaging Students with Poverty in Mind* and *Making Thinking Visible* by Ritchhart, Church, and Morrison. In 2015-2016 many elementary schools are implementing Boushey and Moser’s *The Daily Five* which focuses on a framework for structuring literacy time so students develop lifelong habits of reading, writing, and working independently.

Other 2015-2016 action research studies in Ohio County Schools include: *The Café Book* by Boushey and Moser and *Becoming a Learning School* by Killion and Roy.

Middle Creek Elementary School is also participating as a Catalyst Learning School during 2015-2016, and all Ohio County principals will receive professional development during 2015-2016 about the “Learning School” model and its focus on the importance of professional learning for teachers in order to improve their instructional practices to achieve improved student learning and achievement results.

Strong collaboration exists with RESA 6, and professional development is supported through the Principals Regional Institutes twice a year as well as collaborative professional development with multiple schools in Ohio County.

(See Appendix Item E – Training Examples)



Wheeling Park High School currently utilizes Edline online learning modules for completion of coursework as well as online courses. Some Wheeling Park High School teachers currently implement a “flipped” classroom approach to deliver instruction through Edline. Nearly all high school students access Edline through their phones. Individual teachers will post “Summer Savers” course work for each day, and the principals will monitor that work is posted and available to assure instruction and student learning are occurring.

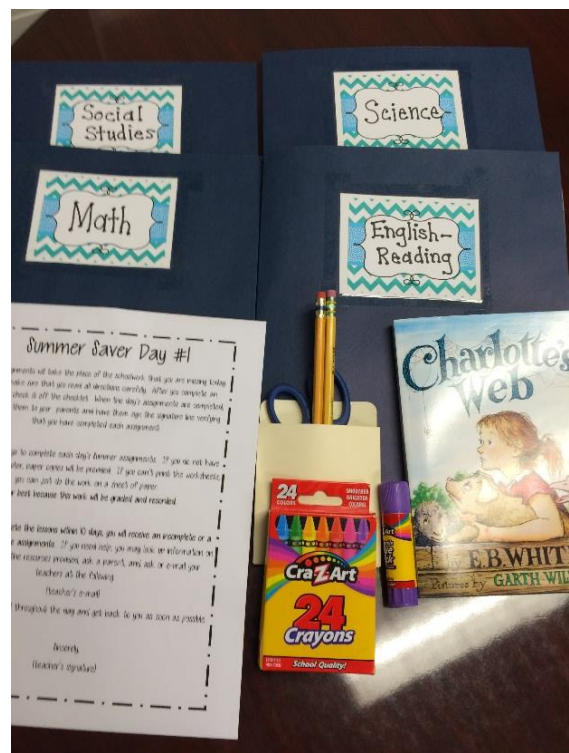
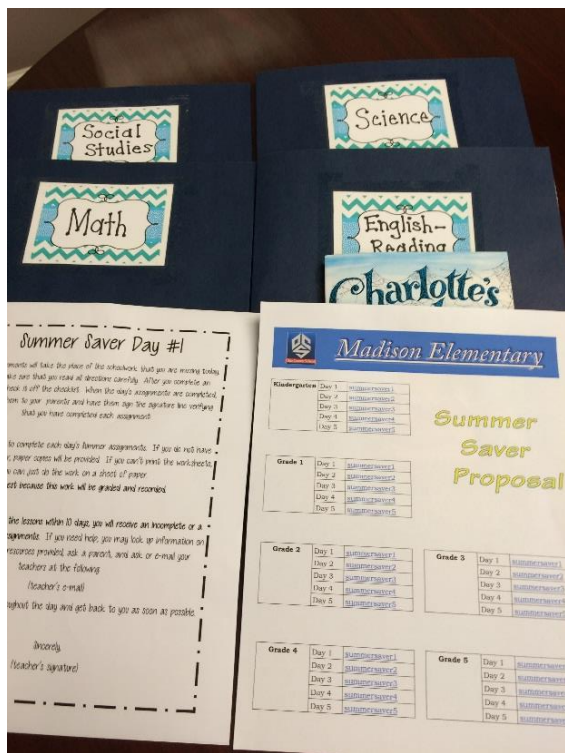
Exemplars of “Summer Savers” are provided at the elementary, middle, and high school programmatic levels.

### Elementary Schools Exemplars

At the elementary programmatic level, Ohio County teachers who prepared the Exemplar Summer Saver packets believed that differentiation of academic work will allow students the opportunity to select specific skills and activities which will be of interest to them. Choosing three learning activities also allows students to find academically “good fit” work if any activity is too challenging to complete independently.

In addition, students may complete extra activities which could be used for bonus points if they choose. The additional activities also provide parents with optional learning activities to support their child’s learning.

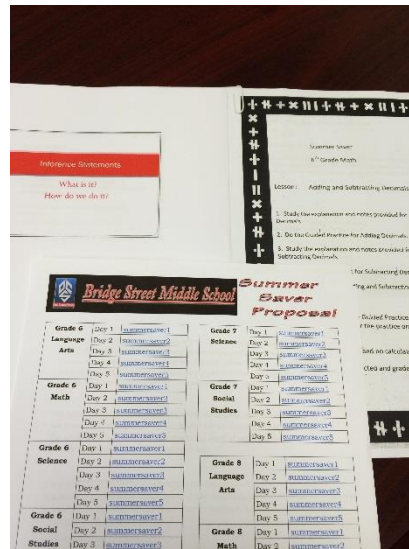
Materials will be scanned and uploaded to Edline for electronic access. Packets will be provided to students for those without electronic access (see sample photos of packet) and scanned materials provided. (See Appendix Item F - Elementary Exemplar including Elementary mock up of the Edline page)



## Middle School Exemplars

At the middle school programmatic level, Ohio County teachers who prepared the Exemplar Summer Saver packets focused upon “essential skills” that students need to build a strong foundation for more advanced skills.

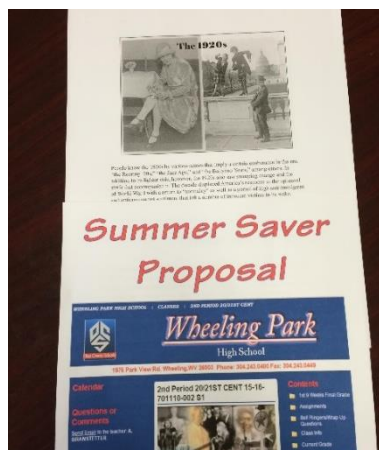
Materials will be scanned and uploaded to Edline for electronic access. Packets will be provided to students for those without electronic access. (See Appendix Item G - Middle School Exemplar including Middle School mock up of Edline page.)



## High School Exemplar

At the high school programmatic level, many teachers already utilize the “flipped” classroom concept by providing instructional materials on their Edline home pages. Students are able to access their materials electronically via a computer or their phones. Included as the high school exemplar is a sample lesson from a “flipped” social studies classroom already in existence.

Materials will be scanned and uploaded to Edline for electronic access. For students without electronic access, packets of instructional materials are provided. (See Appendix Item H - existing “flipped” classroom lesson and activities including High School mock up of Edline page.)



## Deployment of Certified and Classified School Staff

### Professional Staff

Ohio County will utilize the existing nine days in the 2015-2016 calendar to make up instructional closed days caused by inclement weather. Beginning with the tenth day for closure because of inclement weather, the process for professional staff includes:

PROFESSIONAL STAFF CLASSIFICATION	SUMMER SAVER DAY RESPONSIBILITIES
Teachers	Teachers will not report to their schools during Reimagined Instructional Time/Attendance Days because they: <ul style="list-style-type: none"> <li>• Have been engaged in instructional time to prepare the “Summer Savers”</li> <li>• Will be required to grade all work completed by the students</li> <li>• Will answer questions through email during the Reimagined Instructional Day</li> <li>• Will respond to questions through Edline during the Reimagined Instructional Day</li> <li>• Will monitor submission of work through Edline during the Reimagined Instructional Day</li> </ul>
School Administrators	School administrators will report to work during Reimagined Instructional Time/Attendance Days to: <ul style="list-style-type: none"> <li>• Be available to support parental concerns</li> <li>• Monitor Edline</li> <li>• Monitor their buildings</li> <li>• Adjust curricular and extra-curricular schedules</li> </ul>
Counselors	Counselors will report to work during Reimagined Instructional Time/Attendance Days to: <ul style="list-style-type: none"> <li>• Engage in program management</li> <li>• Engage in system support activities</li> <li>• Engage in consultative tasks relative to indirect counseling tasks</li> </ul> Counselors will be monitored by the School Administrator
School Nurses	School nurses will report to work during Reimagined Instructional Time/Attendance Days to: <ul style="list-style-type: none"> <li>• Engage in program management</li> <li>• Engage in support activities related to their positions</li> </ul> School nurses will be monitored by the Special Education Director
School Technology Specialists	School Technology Specialists will report to work during Reimagined Instructional Time/Attendance Days to: <ul style="list-style-type: none"> <li>• Work on maintenance of the school and district computer system</li> </ul> School Technology Specialists will be monitored by the School Administrator

**Service Staff**

Ohio County will utilize the existing nine days in the 2015-2016 calendar to make up instructional closed days caused by inclement weather.

Ohio County assures that no service personnel contract will be reduced. The process for service staff with a contract less than 261 days includes:

SERVICE STAFF CLASSIFICATION	SUMMER SAVER DAY RESPONSIBILITIES
School Secretaries	School Secretaries will report to work during Reimagined Instructional Time/Attendance Days to: <ul style="list-style-type: none"> <li>• Answer parent calls</li> <li>• Work on School Funds Online</li> <li>• Complete other duties associated with their work</li> </ul> School Secretaries will be monitored by the School Administrator
Bus Drivers	Bus Drivers will report to work during Reimagined Instructional Time/Attendance Days to: <ul style="list-style-type: none"> <li>• Engage in professional development sessions</li> <li>• Remove snow from their vehicles</li> <li>• Perform routine cleaning and maintenance of their vehicles</li> </ul> Bus Drivers will be monitored by the Director of Transportation
Cooks	Cooks will report to work during Reimagined Instructional Time/Attendance Days to: <ul style="list-style-type: none"> <li>• Prepare lunch meals to be served at selected locations in Ohio County Schools</li> <li>• Engage in professional development</li> <li>• Perform routine cleaning and maintenance of their work areas</li> </ul> Cooks will be monitored by the Director of Child Nutrition
Aides/Paraprofessionals	Aides/Paraprofessionals will report to work during Reimagined Instructional Time/Attendance Days to: <ul style="list-style-type: none"> <li>• Engage in professional development</li> <li>• Work in their classrooms or work areas</li> <li>• Assist in the office as needed</li> </ul> Aides/Paraprofessionals will be monitored by their Director or School Administrator

## **Process to Monitor Participation, Outcomes, and Assessment of Student Learning for Reimagined Student Attendance/Instructional Days**

Teachers will prepare lesson plans for Day 10 – Summer Saver 1, Day 11 – Summer Saver 2, Day 12 – Summer Saver 3, Day 13 – Summer Saver 4, and Day 14 – Summer Saver 5. The lesson plans will include all instructional materials for the “Summer Savers.” Lessons are monitored by the principals.

Principals will monitor student “Summer Savers” grades on Edline.

Teachers will provide instructions with each “Summer Saver” packet. They will provide their email addresses and will monitor via email during “Summer Savers” completion. Teachers will monitor and grade submission of the “Summer Savers” student work. Teachers will enter “Summer Savers” grades into Edline.

Parents will verify that students have completed their “Summer Savers” work by signing the included “Summer Savers” Checklist. Parents will monitor grades on Edline.

All students have Office 365 email accounts. Students will complete the “Summer Savers” Checklist to submit with their work.

Checklists and instructions are included with all Exemplars in the Appendix:

Item F – Elementary Exemplar including Elementary mock up of the Edline page

Item G – Middle School Exemplar including Middle School mock up of the Edline page

Item H – High School Exemplar of existing “flipped” classroom lesson and activities including High School mock up of the Edline page

### **Child Nutrition Considerations**

Ohio County Schools Child Nutrition Program will prepare lunch meals to be served at the following locations: Madison Elementary School, Ritchie Elementary School, Bridge Street Middle School, and Warwood School on the five “Summer Saver” days. The Reimagined Time days will function similar to the summer meals program, and students will be able to eat lunch if they are able to come to these schools. All four identified schools are Community Eligibility Program schools.

Principals and aides will be able to supervise students participating in the lunch program.

## **Projected Impact on Budget**

Ohio County Schools may save funds in the following areas if teachers and students are able to work at home for five instructional days.

- Reduction in fuel costs
- Reduction of school bus repairs
- Reduction of school facilities repairs
- Reduction in water costs
- Reduction in electric costs
- Reduction in the purchase of paper products (cafeterias, restrooms, lab classrooms)
- Possible savings in salaries for overtime work by maintenance snow plow crew

## **Supporting Artifacts**

### **APPENDIX**

Item A – Ohio County Schools 2015-2016 School Calendar

Item B – Countywide Stakeholder Involvement Documentation

Item C – School Location Stakeholder Involvement Documentation

Item D – Maximizing Instructional Time Report 2013-2014 and  
Maximizing Instructional Time Report 2014-2015

Item E – Training Examples

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