

Update on National Institute for Literacy Closing

Dear Colleagues and Friends of the Institute,

The Institute will be **closing its operations on September 30, 2010**. The staff is working closely with the Office of Vocational and Adult Education (OVAE) to have a smooth transition of services for the adult education and literacy community. We want to keep you advised of some dates and activities which are important for your planning. Please make a note of the changes in our operations.

NIFL Office Location After August 13

- The current NIFL **office location** will close on **August 13**.
- Staff will be located at the following address From **August 13, 2010 until September 30, 2010**. (Please also use this address for Federal Express deliveries but not mail):

**US Department of Education
Office of Vocational and Adult Education (OVAE)
550 12th Street, SW
Potomac Center Plaza, 11th floor
Washington, DC 20202-7240**

NIFL Mailing Address After August 13

- Use this address for mail From **August 13 to September 30, 2010**:
**National Institute for Literacy
c/o Susan Boorse
U.S. Department of Education
Office of Vocational and Adult Education (OVAE)
400 Maryland Ave, SW
Washington DC 20202-7240**

NIFL Website

- A **new site** will open with a *LINCS* banner on **September 27, 2010** with the information and functions on the current NIFL site.
- The NIFL website will **not be updated** between **August 13 to September 27, 2010** in order to prepare for a transition to a new URL.
- Those accessing the old URL will be **automatically re-directed** to the new site after **September 27, 2010**.
- The **current website content and functions** will be available under the *LINCS* banner through a new URL after **September 27, 2010**.

- The **new URL** will be announced on the NIFL website prior to the Institute closure.

NIFL Publications

- The **last date to order** any hard copy NIFL publications is **July 1, 2010**. They will *not* be available after that date. Please contact [EDPubs](#) at 1-800-228-8813 (TDD/TTY1-877-576-7734) or e-mail edpubs@edpubs.ed.gov for hard copies of the Institute's publications before July 1.
- All [NIFL publications](#) will be available for **download in pdf format** from the website after the Institute closure. This includes resources in the [Collections](#). They will continue to be available in pdf format.

NIFL Discussion Lists

- All **discussion lists will continue** after the Institute closes and will be accessed through the new *L/NCS* URL when the site goes live **September 27, 2010**.

NIFL Staff E-mail and Phone Contacts

- **Current NIFL e-mail addresses** are the best way to reach NIFL staff between **August 13 and September 30, 2010**.
- NIFL staff will **not be available after** the Institute closes on **September 30, 2010**.
- Use **OVAE's main phone number** (202.245.7720) for any NIFL related issue or question **after September 30, 2010**.
- NIFL's hotline number **1.800.228.8813 and e-mail** will continue to operate without any change until **September 30, 2010**.

We will continue to update you as we prepare more for the closure of the Institute. Thank you for your continuing support during this transition and your interest in the NIFL services and products. Please share this information with others who may find it useful.

Sincerely,
Daniel Miller
Acting Director