5S
An Efficient Workplace
Equals
A Safe Workplace

SORT
Only keep needed items in the work area.
When in doubt, sort it out.

STRAIGHTEN
A place for everything and everything in its place.

SHINE
Ensure everything is cleaned and functioning properly.

STANDARDIZE
Develop a routine for sorting, straightening and shining.

SUSTAIN
Create a culture that follows these steps every day.

An Efficient Workplace Equals A Safe Workplace