

Special Education Data Collections & Reports

2010-2011

Office of Special Programs
West Virginia Department of Education

Report Name	Description	Due Date
CEIS Student Count	A count of the number of students <u>without</u> disabilities who received CEIS during the 2009-2010 school year, is due from the special education director. (Only districts which set aside CEIS funds in their LEA special education application for 2009-2010 are required to tag K-12 students receiving CEIS in the WVEISweb intervention screen. This tag aids in tracking students receiving CEIS and in verifying district CEIS report in LEA special education application.)	September 10, 2010
Second Month Report	A count as of October 1 of students with exceptionalities enrolled with current IEPs by teacher, including exceptionality, placement in least restrictive environment, is due from the county superintendent.	October 8, 2010
Annual Data Report** Report of Dispute Resolution, Complaints, Mediations and Due Process Hearings	The number of dispute resolutions, complaints, mediations and due process hearings is compiled by WVDE and is submitted to The U.S. Department of Education, Office of Special Education Programs (OSEP).	November 1, 2010
Annual Data Report: Report of Children and Youth with Disabilities Receiving Special Education (December 1 Child Count) and Report of Children Receiving Free, Appropriate Public Education	A count of students with disabilities by age, disability, race/ethnicity and placement in the least restrictive environment (LRE), gender and limited English proficiency status as of December 1 is due from the county superintendent.	December 3, 2010
Annual Data Report: Report of Personnel Employed and Needed to Provide Special Education and Related Services for Children and Youth with Disabilities	The count of persons employed and contracted as of December 1 to provide services to students with disabilities involves two separate collections. 1) Highly qualified teacher information will be collected online by WVEIS. 2) The count of related services personnel and paraprofessionals must be submitted online through WVEISweb by the county special education director.	December 3, 2010

Preliminary Special Education Initial Timelines Reports	<p><u>Preliminary</u> collection of the initial evaluation timelines file contains data on adherence to the 80-day initial evaluation timeline. The preliminary collections will be used by WVDE to 1) provide ongoing reports to all districts on timeline status and 2) verify correction for Indicators 11 and 12 through the updated samples. The special education director is responsible for ensuring that the evaluation data is updated in WVEIS prior to each preliminary collection.</p>	<p>December 3, 2010 February 4, 2011 April 4, 2011</p>
State Performance Plan**	<p>As required by Individuals with Disabilities Education Act of 2004 (IDEA 2004), the 20 State Performance Plan (SPP) Indicators and accompanying baseline data, performance targets, and activities are updated annually and submitted by WVDE to OSEP.</p>	<p>February 1, 2011</p>
Annual Performance Report**	<p>Annual Performance Report (APR) on the 20 State Performance Plan (SPP) monitoring priorities, analysis of performance on each target and public reporting on each target for the state and, as applicable, for every school district is submitted by the WVDE to OSEP. Graduation and dropout rates, suspension rates, disproportionality by race/ethnicity, assessment results for students with disabilities in statewide assessment, dispute resolution including due process hearings, mediation and state complaints, evaluation timelines and transition (early childhood and post-school) are included. Analysis and planning process includes a representative stakeholder group, the West Virginia Advisory Council for the Education of Exceptional Children (WVACEEC). District performance on SPP targets will be posted for verification on the private District Self-Assessment website prior to being posted on the public website.</p>	<p>February 1, 2011</p>
Report of Participation and Performance of Students with Disabilities on State Assessments**	<p>The participation and performance of students with disabilities on state assessments (i.e., WESTEST2 and APTA) is submitted by WVDE to OSEP.</p>	<p>February 1, 2011</p>
Comprehensive Self-Assessment Desk Audit (CSADA) /Annual Desk Audit (ADA)	<p>CSADA/ADA requires state and district analysis of data, for which a variety of reports are generated including analysis of graduation rate, dropout rate, secondary transition IEPs, placement in least restrictive environment, suspension, reading achievement and disproportionality by race/ethnicity in identification. The submission is due from the special education director.</p>	<p>April 30, 2011</p>
CSADA/ADA Progress Report	<p>A report of district progress on all CSADA/ADA indicators for which districts failed to meet targets for the April 1, 2010 CSADA/ADA submission. The submission is due from the special education director.</p>	<p>April 30, 2011</p>

Annual Data Report: Coordinated Early Intervening Services	A by district report of the number of students receiving CEIS in 2010-2011 and the number who received CEIS in the past two school years or the current school year and received special education and related services in 2010-2011. Report is collected in WVEISweb through the LEA special education application.	June 1, 2011
Annual Data Report: Report of Students Exiting Special Education.	The report of students with disabilities ages 14 and older exiting special education, including return to regular education, moving, graduation, dropout, aged out and died, is extracted from student records by WVEIS.	June 17, 2011
Special Education Initial Timelines Report	The final collection of the initial timelines report contains data on adherence to the 80-day initial evaluation that will be reported in the WV APR in February 2012. The special education director is responsible for ensuring that all initial evaluation data from the 2010-2011 school year is entered into WVEIS prior to the final collection.	June 17, 2011
Annual Data Report: Report of Children with Disabilities Subject to Disciplinary Removal From School, Unilateral Removal, Removal Based on a Hearing Officer Determination, Suspension/Expulsion.	The report of all suspensions for any number of days, in-school and out-of-school is due from county superintendent. Submitted by Superintendent or designee.	June 17, 2011
Enrollment/student information for assessment and State Performance Plan monitoring extracted from WVEIS student records	1) Testing preslug for Alternate Assessment – <u>March 4, 2011</u> ; 2) Writing Assessment pre-slug – <u>February 4, 2011</u> ; 3) WESTEST bar code file – <u>March 4, 2011</u> ; 4) Participation in assessment and graduation enrollment file – <u>May 17, 2011</u> . Special education students exiting at the end of the school year cannot be inactivated until after this date. 5) End of year enrollment, graduation information, referral, initial evaluation consent, initial eligibility dates, IEP dates and early childhood transition reporting is due on <u>June 17, 2011</u> .	
Verification of Timely Correction	OSEP requires that all instances of identified noncompliance be corrected as quickly as possible. However, correction and verification must occur no later than one year from the date when the WVDE first provided written notification to the LEA of the noncompliance.	Specific timelines for reporting corrections will be communicated to districts, in writing, subsequent to the identification of noncompliance.
Parent Involvement Survey*	The WVDE contracts with Avatar International to administer the parent involvement survey to all parents of SWD from nine different WV school districts each year. The survey measures the percent of parents with a child receiving special education services who report that schools facilitate parent involvement to improve services and results for students with disabilities.	Survey window opens in March of 2011 for the following counties: Calhoun, Lewis, Pleasants, Mercer, Fayette, Ohio, Grant, Wayne, Randolph,

Special education directors' responsibilities for the survey include the provision of current address information and activities aimed at achieving acceptable response rates.

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Exit and Follow-up Survey*

Special education director or designees are required to survey students with disabilities who exit school in grades 9-12 to report on transition and post-school outcomes. Survey access, instructions and online reporting will be available at the following website:
<http://wvde.state.wv.us/osp/Transition/surveys.html>

Exit surveys are due
June 1, 2011

One-year follow-up
survey window opens
in April of 2011 and
closes June 30, 2011

* Data collections not obtained through the West Virginia Education Information System (WVEIS) or WVEISweb

**Data report is a WVDE responsibility