

School Based Health Services
Medicaid Policy Manual
MODULE 8
TRANSPORTATION
SERVICES



Administrative Requirements

BACKGROUND

- SCHOOL BASED HEALTH SERVICES ARE REGULATED BY THE CENTERS OF MEDICAID AND MEDICARE (CMS) AND ADMINISTERED BY THE WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES (WVDHHR) THROUGH THE BUREAU FOR MEDICAL SERVICES (BMS).
- LOCAL EDUCATION AGENCIES (LEAS) ARE ENROLLED AS A MEDICAID PROVIDER. IN DOING SO LEAS MUST CONFORM TO STATE AND FEDERAL RULES AND CONFIDENTIALITY REQUIREMENTS.
- LEAS MUST COOPERATE FULLY WITH THE BUREAU FOR CHILDREN AND FAMILIES (BCF) AND COURT SYSTEMS

- **MEMBER ELIGIBILITY-SCHOOL BASED HEALTH SERVICES (SBSH) INCLUDES MEDICALLY NECESSARY COVERED HEALTH CARE SERVICES PURSUANT TO AN INDIVIDUAL EDUCATION PLAN (IEP) PROVIDED BY OR THROUGH THE WEST VIRGINIA DEPARTMENT OF EDUCATION (DOE) OR A LOCAL EDUCATION AGENCY (LEA).**

TRANSPORTATION SERVICES

TRANSPORTATION SERVICES ARE THE SERVICES USED TO PHYSICALLY TRANSPORT A MEDICAID MEMBER TO/FROM A THERAPEUTIC OR DIAGNOSTIC MEDICAID SERVICE TRANSPORTATION MUST ONLY BE PROVIDED TO MEDICAID MEMBERS.

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NON-EMERGENCY MEDICAL TRANSPORTATION- WITH BUS AIDE

PROCEDURE CODE: T2001 SE

SERVICE UNIT: TRIP

SERVICE LIMITS: 4 ONE WAY TRIPS PER INSTRUCTIONAL DAY

DEFINITION: NON-EMERGENCY MEDICAL TRANSPORTATION WITH ATTENDANT IS A SERVICE IN WHICH A ONE-WAY TRANSPORT OF A MEMBER BY A VEHICLE OTHER THAN AN AMBULANCE IS PROVIDED. IF MORE THAN ONE MEMBER IS BEING TRANSPORTED, EACH MEMBER'S TRANSPORT TO THE MEDICAID SERVICE IS BILLABLE. NON-EMERGENCY TRANSPORTATION WITH AN ATTENDANT MAY ONLY BE BILLED WHEN A MEDICAID COVERED SERVICE IS BILLED FOR THE SAME DATE OF SERVICE AND THE ATTENDANT IS PRESENT DURING THE TRANSPORT.

DOCUMENTATION: DOCUMENTATION MUST CONTAIN AN ACTIVITY NOTE FOR EACH SEPARATE TRANSPORT DESCRIBING THE PURPOSE FOR THE TRANSPORT, TYPE OF VEHICLE USED FOR THE TRANSPORT, PLACE OF DEPARTURE AND ARRIVAL, DATE OF SERVICE, SIGNATURE OF THE PROVIDING STAFF (ALONG WITH THEIR CREDENTIALS), AND ACTUAL TIME SPENT PROVIDING THE SERVICE BY LISTING THE START-AND-STOP TIMES.

Covered School Based Services

TRANSPORTATION CONTINUED

NON-EMERGENCY MEDICAL TRANSPORTATION

PROCEDURE CODE: T2002 SE

SERVICE UNIT: PER DIEM

SERVICE LIMITS: ON INSTRUCTIONAL DAYS WHERE A MEMBER DOES NOT RECEIVE A MEDICAID COVERED SERVICE THE LEA CANNOT BILL FOR TRANSPORTATION

DEFINITION: NON-EMERGENCY MEDICAL TRANSPORTATION: PER DIEM IS A SERVICE IN WHICH THE MEMBER'S TRANSPORTATION BY THE PROVIDER IS DOCUMENTED AND SUBSEQUENTLY BILLED AT A PER DIEM RATE WHEN A MEDICAID COVERED SERVICE RENDERED THE SAME DATE AS THE TRANSPORTATION.

DOCUMENTATION: DOCUMENTATION MUST CONSIST AN ACTIVITY NOTE DESCRIBING THE PURPOSE FOR THE TRANSPORT, SIGNED BY THE PROVIDING STAFF (ALONG WITH THEIR CREDENTIALS), TYPE OF VEHICLE USED FOR THE TRANSPORT, PLACE OF DEPARTURE AND ARRIVAL, ACTUAL BILLABLE MILEAGE, AND DATE OF SERVICE.

School Based Health Services

MEDICAID PARTNERS:

West Virginia Department of Education

Office of Federal Programs:

- Contact person-Terry Riley 304-558-1965
tjriley@k12.wv.us

Bureau of Medical Services (BMS):

<http://www.dhhr.wv.gov/bms/Programs/Pages/default.aspx>

Home and Community Based Services Unit

School Based Health Services

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