

Step 4. DEVELOP GOAL FOR SCHOOL STRATEGIC PLAN (continued)												
TASK DESCRIPTION	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY
3. Identify implementation concerns and work to remove barriers.					✓	✓	✓	✓	✓	✓		
Step 5. IMPLEMENT THE SCHOOL ACTION PLAN WITH FIDELITY												
TASK DESCRIPTION	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY
1. Train staff in professional learning specific to the implementation of the School Action Plan, making sure all staff members demonstrate a clear, consistent and shared understanding of what the faculty and students are expected to know, understand and do.				✓	✓	✓	✓	✓	✓	✓	✓	
2. Communicate goals to targeted students in order to implement goal setting.						✓	✓	✓	✓	✓	✓	
3. Implement the School Action Plan according to determined timelines.							✓	✓	✓	✓	✓	
Step 6. MONITOR THE IMPLEMENTATION OF THE SCHOOL ACTION PLAN												
TASK DESCRIPTION	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY
1. Develop assessment tools measuring student performance (e.g., walk-through observations, survey, benchmarks, protocols, logs, charts, student portfolios, common assessments, etc.) that will provide consistent data over time to monitor improvement of the targeted area (e.g., achievement, attendance, discipline, etc.).				✓	✓	✓	✓	✓				
2. Develop a data collection schedule, collect the data and utilize the data to monitor progress.				✓	✓	✓	✓	✓	✓	✓	✓	
3. Continuously adjust strategic/action plan steps based on analysis and review of data. Remember that the School Action Plan and Data Probe should be updated and revised as appropriate.				✓	✓	✓	✓	✓	✓	✓	✓	✓
Step 7. EVALUATE THE EFFECTIVENESS OF THE SCHOOL ACTION PLAN												
TASK DESCRIPTION	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY
1. Collect all school level data in order to detect patterns, analyze causes for unsatisfactory results and identify successes.									✓	✓	✓	✓
2. Based on findings, make revisions to the School Action Plan in order to maximize its effectiveness for the upcoming school year.									✓	✓	✓	✓
3. Share findings with faculty, students, community, WVDE, RESA and LEA.									✓	✓	✓	✓
4. Complete WV GRADUATION 20/20 Reflection Rubric (post).									✓	✓		
5. Celebrate Successes!										✓	✓	✓

Step 4. DEVELOP GOAL FOR SCHOOL STRATEGIC PLAN (continued)												
TASK DESCRIPTION	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY
4. Complete Transition Coalition Best Practices Module				✓	✓							
Step 5. IMPLEMENT THE SCHOOL ACTION PLAN WITH FIDELITY												
TASK DESCRIPTION	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY
1. Train staff in professional learning specific to the implementation of the School Action Plan, making sure all staff members demonstrate a clear, consistent and shared understanding of what the faculty and students are expected to know, understand and do.				✓	✓	✓	✓	✓	✓	✓	✓	
2. Communicate goals to targeted students in order to implement goal setting.					✓	✓	✓	✓	✓	✓	✓	
3. Implement the School Action Plan according to determined timelines.						✓	✓	✓	✓	✓	✓	
Step 6. MONITOR THE IMPLEMENTATION OF THE SCHOOL ACTION PLAN												
TASK DESCRIPTION	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY
1. Develop assessment tools measuring student performance (e.g., walk-through observations, awareness walks, survey, benchmarks, protocols, logs, charts, student portfolios, common assessments, etc.) that will provide consistent data over time to monitor improvement of the targeted area (e.g., achievement, student engagement, transition, etc.).				✓	✓	✓						
2. Develop a data collection schedule, collect the data and utilize the data to monitor progress.				✓	✓	✓	✓	✓	✓	✓	✓	
3. Continuously adjust strategic/action plan steps based on analysis and review of data. Remember that the School Action Plan and Practice Profile should be updated and revised as appropriate.				✓	✓	✓	✓	✓	✓	✓	✓	✓
Step 7. EVALUATE THE EFFECTIVENESS OF THE SCHOOL ACTION PLAN												
TASK DESCRIPTION	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY
1. Collect all school level data in order to detect patterns, analyze causes for unsatisfactory results and identify successes.									✓	✓	✓	✓
2. Based on findings, make revisions to the School Action Plan in order to maximize its effectiveness for the upcoming school year.									✓	✓	✓	✓
3. Share findings with faculty, students, community, WVDE, RESA and LEA.									✓	✓	✓	✓
4. Complete WV GRADUATION 20/20 Reflection Rubric (post).									✓	✓		
5. Celebrate Successes!										✓	✓	✓

