



West Virginia Department of Education Innovation Zone and Drop-Out Prevention Grant

Please fill out all appropriate boxes and respond to all questions.
The application and plan must be in 12 pt. font and is limited to 20 pages
 Application is due by 4:00 p.m. **December 1, 2011**

Section 1- Applicant Information

Name of entity applying: Cabell County Public Schools County: Cabell Principal: N/A

Contact Name & Title: Sherri Woods, Director of Student Support Services

Phone: 304-528-5203

Email: shwoods@access.k12.wv.us

of students served/affected by plan: 12,888 # of teachers involved/affected by plan: 1152

of service personnel involved/affected by plan: 606

Please place a check beside the appropriate entity(ies) applying for innovation zone designation

School Department or Subdivision of School

Coalition of Schools (fill out multiple listings below) Feeder System of Schools

Higher Education Institution (*must check another entity) District Application

Please place a check beside the appropriate grant for which you are applying

Innovation Zone Grant

Drop-Out Prevention Grant (must include community partners and three year budget proposal)

LEADERSHIP TEAM MEMBERS

Identify the school or consortium's leadership team. **For dropout prevention grants, the leadership team should include community partners (add additional lines as necessary).**

| Name | Title | Signature |
|----------------------------|--|-----------|
| <i>William A. Smith</i> | <i>Cabell County Superintendent</i> | |
| <i>Geraldine J. Sawrey</i> | <i>Assistant Superintendent</i> | |
| <i>Sherri Woods</i> | <i>Director of Student Services</i> | |
| <i>Todd Alexander</i> | <i>Secondary Schools Admin. Asst.</i> | |
| <i>Tim Hardesty</i> | <i>Elementary Principal</i> | |
| <i>Bennie Thomas</i> | <i>Cabell County Board Member</i> | |
| <i>Ellenda Ward</i> | <i>Dir. Communities in Schools</i> | |
| <i>Laura P. Gilliam</i> | <i>Exec Dir River Cities United Way</i> | |
| <i>Lena Burdette</i> | <i>Success By Six Coordinator</i> | |
| <i>Steven Freeman</i> | <i>Graduation Coach HHS</i> | |
| <i>Bill O'Dell</i> | <i>Positive Power Coordinator</i> | |
| <i>Rebecca Runion</i> | <i>Graduation Coach CMHS</i> | |
| <i>Deborah Bowyer</i> | <i>Cabell FRN, Director</i> | |
| <i>Mark Spencer</i> | <i>CCPS Social Worker</i> | |
| <i>Peggy Brown</i> | <i>Cabell County Assistant Prosecuting Attorney</i> | |
| <i>Lora Sammons</i> | <i>Pretera, Coordinator of School Based Services</i> | |
| <i>Tina Mitchell</i> | <i>DHHR</i> | |

Please ensure you have all of the supporting documents required completed and attached to the end of this application

Record of Commitment from Staff, Parent, and LSIC Council

Local Educational Agency Report
Supports and Concerns

Multiple Community Partner Records of Commitment

Section 2- Abstract and Waiver Requests

Project Vision: The vision of the ABC/123 project is to ignite community transformation so all stakeholders understand the importance and value of regular school attendance and school completion, and are empowered to act to assure each and every student completes high school so they can lead a productive and satisfying life. Drop-out prevention will become the concern of each community members. Only by engaging all stakeholders collaboratively, by identifying at risk student early and providing personalized interventions and building meaningful relationships within and around the school community will our students gain the skills needed to continuously renew and sustain our local communities.

Project Goals and Activities: The goals and activities outlined in this grant are one component of a larger community initiative to address the community's drop-out epidemic. The ABC/123 project will provide funding to begin transforming our community to one that values school attendance and completion, to develop an Early Warning System (EWS) to assure real time data is available and used to identify at risk students so personalized interventions can begin early and to utilize "customer service strategies" to build relationships among teachers, students, parents and the community to improve achievement and student engagement.

Goal 1. The community will be systematically engaged through dialogue, partnerships and collaboration to develop and implement a comprehensive dropout prevention plan and to mobilize individuals and collective resources to assure all students remain engaged in rigorous, relevant learning underpinned by relationships with caring adults.

To truly **transform** our community, stakeholders must first listen to community voices including those disenfranchised by the education system. Messages about the importance of school attendance and completion to the individual, the family and the community at large must permeate the community. Only when each community member accepts that **regular school attendance and school completion is everyone's business** will our community culture around these issues is transformed.

GOAL 2: (Broad) Students at risk due to Attendance, Behavior or Course completion (achievement) problems will be identified early using an Early Warning System that uses real-time data and then provided with personalized interventions using school and community resources. This project emphasizes early identification and timely intervention through a system of personalized supports and scaffolds. **Data** associated with the three early warning indicators of drop-out prevention – Attendance, Behavior and Course completion- will be readily available to school personnel to see and act upon data in real time through an **Early Warning System**.

GOAL 3: (Broad) All school employees, regardless of position, will utilize customer service strategies to build relationship that will spark student engagement, and positive parent involvement and community participation in the schools. Both our internal and external community is familiar with the "new 3 Rs" – rigor, relevance and relationships – as these principles are now embedded in our culture. While rigor and relevance strategies were readily identified and consistently implemented throughout the district, strategies to enhance relationship building remained elusive.

For schools, customer service reaches beyond brief interactions associated with customer service in the business world. Rather, school "customers" are those that enter in and out of our schools and classrooms daily. Primarily students, our customers are also the parents and families of our students as well as the community at large. This grant will assist the district in providing comprehensive customer service training to ALL employees. At every touch point within the system, there is the potential for improved "customer service" and, as a result, improved student achievement.

Key Project Features: This grant does not represent the district's drop-out prevention plan in its entirety. Rather, it seeks to add urgently needed additional components to other district and community initiatives already in place where obvious gaps exist. Distinct features of this grant proposal include:

- ✓ Early Identification and personalized early intervention by monitoring ABC data through an Early Warning System.
- ✓ Harnessing the power of community to successful address to the problem so both schools and community benefit.
- ✓ Changing the culture of the county so ALL community members understand monitoring student attendance and school completion is everyone's business.
- ✓ Grant activities are embedded within a larger community initiative to maximize the benefit of dollars invested.
- ✓ Highlights the voices of students through visual media.
- ✓ Pervasive use of customer service strategies to improve student achievement and welcome parents and community.

Waiver Requests

Indicate the specific type(s) of policy or code that prohibit or constrain the design that you wish to request a waiver from:

- N/A Specific waiver requested of county policy
- N/A Specific waiver requested of WVBOE policy
- N/A Specific waiver requested of WV code/statute

Please note: Waivers of code are already in place through existing district Innovation Zone plans as well as a district-wide waiver for teacher induction. Additional waivers of policy or code may be requested after the planning phase is complete.

| WV Code Waiver Request (Specify section and article) | WVBOE Policy Waiver Request (specify section and article) | Impact of the waiver – What will the waiver enable the school to do differently? |
|--|---|--|
| N/A | | |
| N/A | | |
| N/A | | |
| N/A | | |

Section 3- Vision and Needs Assessment

Creative Vision for the Project

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|---|
| <p>1. What is the vision for the purpose and outcome of this project?</p> <p>The vision of the ABC/123 project is to ignite community transformation and sustain it so each community member and all students understand the importance and value of regular school attendance and school completion, and are empowered to act. Outcomes include: 1) Assuring every student is a high school graduate or earns a terminal degree and meets college and career readiness standards so they can lead productive and satisfying lives; 2) Sustained collaboration among community, government and service agencies, local businesses, and the school system to assure an efficient system of supports and scaffolds are provided to keep students engaged in school through graduation; 3) Establish and utilize an Early Warning System based on the ABC drop-out prevention indicators – Attendance, Behavior and Course completion, utilizing data to intervene early, providing “course corrections” for at-risk students; 4) Build and sustain a culture that values relationships, using customer service strategies with students, parents and the public.</p> |
| <p>2. How is this vision linked to the school or consortium’s five-year strategic plan?</p> <p>This grant application is directly linked in numerous ways to the district’s strategic plan through its mission statement, data analysis, goals, objectives and activities.</p> |
| <p>3. How is the school or consortium’s vision connected to best practice and current research in reference to raising student achievement and/or dropout prevention?</p> <p>After conducting a meta-analysis of the research, the National Dropout Prevention Center/Network identified 15 effective strategies that have the most positive impact on dropout rates. The center emphasizes that the strategies are most effective when they are used together rather than in isolation. It is the intent of the leadership team to assure all strategies are in place when a comprehensive plan is developed as the result of this grant’s activities. However, the strategies specifically utilized in this grant are; 1) Systemic Renewal: 2) School-Community Collaboration: 3) Family Engagement; 4. Early Intervention; 5) Professional Development: and 6) Individualized (Personalized) Instruction.</p> |
| <p>4. How has the school or consortium’s current data influenced the creative vision described in question one?</p> <p>The leadership team comprehensively reviewed data related to truancy rates (increasing), student achievement (gaps for subgroups and lower than expected mastery rates) school attendance (declining); rates of student engagement (low as indicated IPI data and We Survey data) course completion rates, retention rates and discipline data. Many members of the leadership team also attended a community meeting focused on attendance and truancy issues hosted by State Supreme Court Judge Robin Davis and Circuit Court Judge Alan Motes that emphasized the impact of poor attendance on the individual, their family as well as the community. The majority of leadership team members attended the Frontline Network training where once again the impact of dropping out was emphasized and research-based strategies were reviewed. When reviewing the parameters of this grant application, the leadership team determined it would be best utilized for strategies that emphasize community engagement, early identification and intervention of at-risk students by utilizing an early warning system focused on ABC indicators, and focusing on building and sustaining relationships among staff, students, parents and the community.</p> |



Section 4- Goals, Objectives, Evaluation, Timeline

| GOAL 1 (Broad): Goal 1. The community will be systematically engaged through dialogue, partnerships and collaboration to develop and implement a comprehensive dropout prevention plan and to mobilize individual and its collective resources to assure all students remain engaged in rigorous, relevant learning underpinned by relationships with caring adults. | | | | |
|---|---|--|----------------------------|--|
| Objective | Activities | Personnel | Timeline | Budget |
| Utilizing a variety of data sources including information gathered through community dialogues and 1:1 interviews with former students who have dropped out of school, a comprehensive community drop-out prevention plan will be devised and implemented by June 30, 2012. | Identify local leadership team assuring broad representation from a variety of perspectives | William Smith, Superintendent | September 2011 | \$ 0.00 |
| | Local Leadership Team will attend a Frontline Forum to learn how to effectively engage the community in drop-out prevention. | William Smith Superintendent | October 2011 | In-kind expenses for mileage |
| | Leadership team will review local data related to ABC indicators, develop a work plan & identify priorities for the WVDE IZ grant. | Sherri Woods, Director of Student Support Services | November 2011 | In-kind services |
| | Conduct 8 – 10 community dialogues utilizing the Frontline Framework to engage participants. 1:1 interviews with school dropouts will also be conducted and summarized. | Laura Gilliam, Exec. Dir. United Way of the River Cities | November 2011- April 2012 | In-kind services & General supplies & materials \$ 1,000.00 |
| | Summarize and share the results of each dialogues and interview with the Leadership team. Aggregate community dialogue data after all dialogues and interviews have concluded. | Laura Gilliam, Exec. Dir. United Way of the River Cities | November 2011 – April 2012 | In-kind services to summarize data |
| | Develop task teams/subcommittees around issues that have emerged from the community dialogues | Sherri Woods, Dir. of Student Support | January 2012 | In-kind services |
| | UWRC, through a contractual agreement with the school system will employ a part-time Dropout Prevention Initiative Coordinator (See Appendix D) Grant funds will pay for the initial contract in year 1 and 50% in years 2 and 3. | Laura Gilliam, Exec. Dir. of United Way of the River Cities | February 2012 | 50% of \$ 2,500 per month X 5 months = \$ -37,500.00 |
| | Conduct a Drop-Out Prevention Community Action Summit to synthesize dialogues/data & jumpstart community discussions & identify resources. Contract w/ a dropout prevention motivational speaker for summit who will also present in schools | Dropout Prevention Coordinator /Laura Gilliam, Exec. Dir. UWRC | Late April or May of 2012 | \$ 4,000 facilities rental \$2,000 gen.supplies \$2,500.00 speaker for Summit |
| | The leadership team will conduct a gap analysis utilizing the information from the dialogues, summit, and subcommittees and identify gaps in services. | DP Coord/Laura Gilliam, Exec.Dir., United Way | May 2012 | In kind services |
| | Using all the information above, the leadership team will develop a master community plan for dropout prevention. The leadership team will also include with this plan recommendations for policy changes and needed policy and code waivers to assure successful implementation of the plan. | DP Coord/Laura Gilliam, Exec.Dir., United Way | June 30, 2012 | In kind services |

| GOAL 1 Continued | | | | |
|---|---|---|-----------------|--|
| Objective | Activities | Personnel | Timeline | Budget |
| Utilizing a social marketing strategies and the individual and collective voices of students and dropouts, 100% of community members and students will be exposed to consistent messages stating the impact of poor school attendance and lack of school completion and urging personal and action to assure all students attend school regularly beginning in May of 2012. | The comprehensive plan will be distributed widely in the community through a variety of print, voice and digital mediums. School and community websites will post the plan. | DP Coord/Laura Gilliam, Exec.Dir., United Way | August 2012 | \$2,000 copies @ \$1.00 per copy = \$ 2,000.00 |
| | A social marketing committee consisting of local media and including high school students from the Visual Arts Career Academy at CMHS will be formed. | DP Coord/Laura Gilliam, Exec.Dir., United Way | August 2012 | in-kind services |
| | The social marketing committee will develop a "brand" for the committee that when consistently used within the campaign will be easily associated with the initiative. | DP Coord/Laura Gilliam, Exec.Dir., United Way | By Nov. 1, 2012 | In-kind services |
| | The social marketing committee will develop a master social marketing plan that utilizes a variety of formats including student videos featuring student voices and the voices of former students who have dropped out of school. | DP Coord/Laura Gilliam, Exec.Dir., United Way | By January 2012 | \$36,434.00 |
| | The Cabell Midland High School Visual Arts Academy will design a logo for the Dropout Prevention Initiative through a contest and will work with the social marketing committee to develop videos consistent with the defined messages. Videos will be juried and selected for use by local media professionals. | Lauren Blankenship, Academy Coordinator, CMHS | By May 2012 | \$3,000.00 for materials and supplies In-kind services from jurors |
| | The Dropout Prevention Initiative Coordinator will coordinate a speaker's bureau that utilizes the Frontline video as well as student produced videos. Presentations will focus on the impact of poor attendance and dropping out of school has on the individual, their family and the community and how each person or organization can act to get involved to make a difference. Packets for speaker's bureau presentations will be compiled for distribution. | DP Coord/Laura Gilliam, Exec.Dir., United Way | June 30, 2012 | 1,000.00 packets * \$2.50 each = \$ 2,500.00 |

| GOAL 2: (Broad) Students at risk due to Attendance, Behavior or Course completion (achievement) problems will be identified early using an Early Warning System that uses real-time data and then provided with personalized interventions using school and community resources. | | | | |
|---|--|--|-----------------------------|---|
| Objective | Activities | Personnel | Timeline | Budget |
| Beginning in the fall of 2012, 100% of schools will consistently and frequently utilize a customized Early Warning System using real-time ABC indicator data to identify and intervene with at risk students. | The local WVEIS coordinator will develop an Early Warning System that delivers real-time data on ABC indicators upon request to schools. The EWS will generate customized reports upon demand. | Jeremy Baisden, Information Systems Coordinator | June 30, 2012 | Stipend for work after hours @ \$35 per hr X 40 hrs + fringes= \$ 1,620.563 |
| | Supplemental positions will be posted for Early Warning System Coordinators in each school | Gerry Sawrey, Asst. Supt | August 2012 | \$ 30,383.36 supp salary + fringes |
| | Professional Development will be provided to EWS Coordinators and building administrators on how to utilize the EWS system. | Jeff Smith, Dir of Curriculum and Assessment | August 2012 | \$ 4,546.59 for substitutes/fringes |
| | EWS Coordinators will collect and disseminate data using the EWS to the building administrator, school teams and individual teachers on a regular schedule. The EWS Coordinator will assist teachers and administrators interpret data to identify at risk students. | EWS School Coordinators | Throughout the school year | \$ 0.00 |
| | Central office will monitor school usage of the EWS virtually and during SMART Check visits to schools. | Jeff Smith, Dir of C & A | 4 X annually | \$ 0.00 |
| | WEVIS Intervention Screens will be utilized to log in intervention data. | Classroom Teachers & EWS Coordinators | Throughout the school year | \$ 0.00 |
| 100% of students identified as at-risk through the use of EWS data indicators will receive personalized intervention, supports and instruction based on the individual needs of the learner. | Intervention Protocols will be developed by a committee of central office staff, building administrators and teachers to provide teachers and building administrators with guideline for matching at risk data profiles with appropriate personalized interventions | Jeff Smith, Director of Curriculum and Assessment | July 2012 | \$7,424.77 for stipends and fringes |
| | Schools will collect & analyze student engagement data through IPI observations & will utilize this data to modify classroom instruction to improve student engagement. | Jeff Smith, Director of Curriculum and Assessment | Throughout the school year. | In kind |
| | The caseload of elementary school counselors will decrease by adding an additional elem. school counselor, thus allowing for more personalized intervention. | Sherri Woods, Director of Student Support Services | July 2012 | \$106,830.49 for salary and fringes for elem counselor for 2 years |
| | Student Voice: Various means will be used to gather and listen to student voice, including the use of the We Teach and We Learn surveys by secondary students. | Jeff Smith, Dir of C & A | January 2013 | Step 7 funding |

| Objective Continued | Activities | Personnel | Timeline | Budget |
|---------------------|--|---|--|---------------------------------------|
| | Step 7 resources will be utilized to provide tutoring to students at all grade levels. | Gerry Sawrey, Asst. Supt. | Ongoing | Step 7 funds |
| | Summer instruction will be provided both virtually and on-campus to build and reinforce critical skills as well as provide credit recovery for secondary students. | Jeff Smith, dir of C & A | Ongoing | Step 7 funds |
| | TIS will assist teacher to embed technology seamlessly into instruction as a student engagement strategy. | Allyson Schoenlein, Dir of Title Services | Ongoing | Title 2 funds |
| | The district will continue to partner with Marshall University's School of Medicine to implement their Let's Get Moving grant in elementary schools as well as their Department of Nutrition to provide 3rd graders with instruction on healthy choices. | Sharron Chenault, Supervisor | Ongoing | Step 7 funds |
| | All schools will have mental health services in addition to assigned school counselors to provide intervention. | Sherri Woods, Dir. Student Supp. | Renegotiate current contract April 2012 | Step 7 funds |
| | The addition of school clinics will be explored with community provider | Sherri Woods, Dir. Student Supp | March 2012 | County funds |
| | Continue to explore the possibility of adding an additional alternative setting for high school students by collaborating with Marshall University to provide a Middle College experience. | William Smith, Superintendent | Ongoing | Step 7 and Alternative Ed Funds |
| | A comprehensive resource manual for all community and school resources will be developed and distributed to all school staff. The manual will also be available to community service organizations and to the general public and will also be published on line with schools and community service agencies posting the link on their website. | Sherri Woods, Director of Student Support Services | Complete by June 30, 2012 | \$5,000.00 |

GOAL 3: (Broad) All school employees, regardless of position, will utilize customer service strategies to build relationship that will spark student engagement, and positive parent involvement and community participation in the schools.

| Objective | Activities | Personnel | Timeline | Budget |
|--|--|---|---------------------------------|---------------------|
| 100% of school employees will utilize customer service strategies at each touch point of the system daily. | A survey will be developed & distributed to various "customer" groups and will be used as a baseline and completed annually to measure "customer satisfaction". | Jedd Flowers, Dir Communications | By May 2012 | \$ 0.00 |
| | A district leadership team will visit Mason County Schools in Maysville, Kentucky where the customer service model has been used to improve student achievement. | Jedd Flowers, Dir Communications | January 2012 | \$ 333.00 |
| | The district leadership team in concert with the superintendent's principal's advisory committee will set specific annual targets related to improving "customer" satisfaction based on the customer survey results. | Gerry Sawrey, Assist. Supt. | July 2012 | \$ 0.00 |
| | All employees - administrators, teachers, aides, bus drivers, cooks, custodians, etc. will participate in staff development provided by 3D ED | Jedd Flowers, Dir Communications | June 2012 | \$ 35,889.00 |
| | Audits of customer satisfaction will informally be conducted by central office staff and enlisted community members to determine if customer service is being provided at each touch point in the system. | Jeff Smith, Director of C & A | A minimum of 4 X annually | \$ 0.00 |
| | A cadre of central office personnel will receive train the trainer professional development so internally customer service PD can continue for any new employees | Jedd Flowers, Dir Communications | Annually beginning in July 2012 | In-kind - Step 7 |
| | Schools will be encouraged to explore becoming an "Inviting School" by using the principles of Invitational Education. Schools interested will send teams to the IAIE Symposium in Richmond KY in April 2012. | Allyson Schoenlein, Dir of Title Services | April 2012 | In kind - Title II |
| | The district Teacher Induction Program will provide professional development on Customer Service Strategies | Sandi Duncan, TIP Coordinator | August 2012 | In kind- Step 7 |

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|--|--|---|-----------------------------------|--|
| | Interviews for new employees will include questions related to providing customer service. | Vickie Adkins and Sandra Rupert, personnel managers | Beginning July 2012 | \$0.00 |
| Objective | Activities | Personnel | Timeline | Budget |
| Business and Marketing Career Academy to sustain | Teachers at Huntington High School teaching in its Business and Marketing Career Academy will identify a module related to customer service strategies and will incorporate it into courses with corresponding content standards and objectives. | Jeff Smith, Director of Curriculum and Assessment | July 2012 | \$ 709.46 for stipends and fringes |
| | A professor from the Marshall University Marketing department will be a guest speaker during the course of presenting the module on customer service. | John Tanner, HHS Academy Coordinator | August 2012 | In-kind services |
| | Expeditions to various companies within 100 mile radius known for customer service will be organized for students enrolled in the identified course 3 X per semester to observe the strategies used by the company in action. | John Tanner, HHS Academy Coordinator | September 2012 and ongoing | \$ 962.72 in supplemental service salary and fringes |
| | Instruction on effective presentation techniques and skills will be part of the module. | John Tanner, HHS Academy Coordinator | September 2012 | In-kind services by community businessman |
| | As an end product to the module, students will design a 2 hour customer service presentation and deliver it to designated employees. | John Tanner, HHS Academy Coordinator | Begin to design in September 2012 | Supplies for high school PSA announcements \$ 8,569.38 |
| | Students will continue to refine and utilize the module as new employees join the system. | John Tanner, HHS Academy Coordinator | ongoing | Step 7 funds |

Section 5- Project Evaluation and Sustainability

1. How will you evaluate and report the impact this innovation has on increasing student success and/or other stated goals and objectives?

If this grant is funded, a logic model will be developed and forwarded to the WVDE Office of School Improvement by January of 2012. The logic model will outline inputs (our investments), outputs (what we will do), outcomes (defining short, medium and long-term deliverables) and an evaluation plan with a series of reflective questions and objective measurements. A website for the project will be established to post data transparently, report on the outcome of the community dialogue sessions and summit as well as house student-made videos and other relevant media materials. The leadership team will report as required to the West Virginia Board of Education annually, providing a summary of activities and outcomes. Data from the project will also be included in the district strategic plan.

2. How will this innovation be sustained beyond the initial funding period?

The grant committee focused on sustainability when writing this grant to assure drop-out prevention remains a focus in the community for years to come and becomes ingrained in the culture. Many sustainability components are directly integrated into the grant itself. For example, the hiring a Community Drop-Out Initiative Coordinator provides for oversight not only of this project, but the entire community drop-out prevention initiative. Rather than count on stakeholders to maintain focus and sustain interest in the initiative, the Coordinator will regularly convene stakeholders, share and collect data, manage the initiative website and assure activities are planned and completed as noted in the grant. The coordinator also can actively search and apply for additional grant funds to sustain not only the Coordinator position, but for funds to add additional the initiative beyond 3 years as the team anticipates it will take approximately 5 -8 to develop a community culture that upholds the vision of the committee.

Also provided within the grant are opportunities for sustainability through high school career academies. The visual arts academy at Cabell Midland High School will continue to sustain the student voice video project from year to year with minimum supplies and equipment. The Business and Marketing Career Academy at Huntington High will assist with sustaining the customer service model. Transportation needed for academy expeditions will be funded through Step 7 as will any materials and equipment needed to sustain projects. Both academy groups will be learning through hands-on, relevant activities while providing a service to the community.

The request for an additional elementary counselor emerged from the community dialogues held to date. Approximately 15 professional positions will be saved with the opening of a new middle school in the Fall of 2014. If data shows the additional elementary counselor is beneficial, funds from the saved positions will be used to cover the on-going costs for this counselor position.

The Early Warning Coordinator positions will be examined before the end of the 1st year to determine their impact. The district expects them to be a key to efficiently and consistently utilizing the EWS system in real time and has agreed to fund their supplemental contracts through county or Step 7 funds. PD will be conducted with Title II funds. The business community will be approached for continued

support of the speaker's bureau.

Section 6- Budget Justification

The Innovation Zone allocation for FY 2012 is approximately \$435,000. Applicants should prepare proposals and accompanying budgets for no more than two school years. The budget should support the activities described in the above application. Major item requests must be supported with activities within in the application. You may request up to \$50,000.

*Regular IZ applicants need to only fill in the FY 2012 budget.

The Dropout Prevention Innovation Zone allocation is \$2,200,000. These funds will be awarded in one competitive grant process and applicants must prepare proposals and accompanying budgets for three school years. The budget should support the activities described in the above application. Major item requests must be supported with activities within in the application. The budget range for each proposal is \$50,000 to \$100,000 for each of the three years (total 3 year award range \$150,000 to \$300,000).

Because the proposed projects will not be funded until January 2011, the operating costs for year one will not be for a full school year. Applicants should consider the following as they develop the Year One Budget: 1) more funds may be allocated to program planning and professional development in year one and 2) counties will be able to carry over each year of grant funding for one additional year.

| FY 2012 | | | |
|--|--|---|---------------------|
| <u>Expenditure</u> | <u>Amount Requested</u> | <u>In-Kind (Optional)</u> | <u>Total</u> |
| Professional Salaries (111, 114, 131) | Stipend salary for WVEIS administrator @ \$ 35.00 per hour for 40 hours (after regular work hours) <u>\$ 1,400.00</u> | Frontline Dialogue Attendance: 12 professionals @ avg. \$50.00 per hour X 6 hours = <u>\$ 3,600.00</u> United Way of the River Cities facilitation of Community Dialogues 8 community dialogue sessions X 4 facilitators each with an avg. hrly.rate of \$30.00 per hr X 3 hours = <u>\$ 2,880.00</u> Summary Community Summit –12 fac. X 6 hrs X \$30 per/hr= <u>\$2,160.00</u> Comprehensive planning by Leadership Team & Subcommittees 25 members X 20 meetings X \$30 per hour X 2 hrs = <u>\$ 30,000.00</u> Estimated Total Professional Salaries In-Kind: = \$ 38,640.00 | \$ 40,040.00 |
| Fringe Benefits (221, 232 and 261) 221 –soc sec @ .076 | WVEIS administrator stipend with <u>221,232 and 261 fringes = \$ 220.53;</u> Total Fringe = \$ 1,012.68 | .0765 Social Security+ .00602 Worker's Comp = fringe benefit rate of 8.252%: <u>\$ 237.60</u> for Frontline Network meeting; <u>\$ 475.32.</u> for dialogues, <u>\$ 178.25</u> for Community Summit and | \$4,339.17 |

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| 231 – defined Ret II @ .075 261 – Worker’s Comp @.00602 | | <u>\$ 2,435.80</u> for leadership team and subcommittee participation \$ 3,326.49 estimated fringe benefits | |
| Equipment | \$ 0.00 | Utilization of district laptop & PowerPoint projector -no estimate | \$ 0.00 |
| Supplies (611) | General materials needed to facilitate community dialogues <u>\$ 1,000.00 & \$2,000.00</u> in general materials for Community Summit 1200 packets for speaker’s bureau @ 2.50 each - \$ = <u>\$3,000.00</u> and miscellaneous materials for logo development by CMHS students – <u>\$ 2,865.32</u> – Total supplies - \$ 8,865.32 | General materials needed for leadership team and subcommittee meetings - \$25.00 per meeting X 20 meetings = \$ 500.00 | \$ 9,365.32 |
| Professional Development (581) | Mileage costs to Mason County Schools, Maysville, KY: 3 vehicles (holding 4 – 6 people each) X 200 miles X .555 per mile = \$ 333.00 | Mileage costs for leadership team members to attend Frontline Forum: 12 members traveling in 8 cars for 250 miles @ .55 each = \$ 1,665.00 | \$ 1,998.00 |
| Contracts/Consultants (Professional Development) (331) | <u>\$ 35,889.00</u> for Customer Service Training (see attachment X for breakout) Motivational speaker at summary Community Summit - <u>\$ 2,500.00</u> <u>Community Dropout Prevention Coordinator - \$ 15,000.00</u> Total = \$ 53,389.00 | | \$ 53,389.00 |
| Other Facilities Rental (441) | Rental -Huntington Civic Ctr- Summary Community Summit - \$ 4,000.00 | Estimated in-kind facilities rental of spaces for community dialogues estimated rental \$100.00 per hr X 3 hrs X 8 settings = <u>\$ 2,400.00</u> Facilities rental for cust. service PD– <u>\$ 5,000.00</u> Total \$ 7,400.00 | \$ 11,400.00 |
| Other: Postage (531) | \$ 0.00 | Postage for mailings related to community dialogues and Summit – 500 pieces @ .44 each = \$ 220.00 | \$ 220.00 |
| Other: Printing Costs | Printing of plan - \$ 1.00 per copy X 2,000 copies = <u>\$ 2,000.00</u> ; Community & School Resources Manual 2,000 copies at 2.50 ea = <u>\$5,000.00</u> for a total of \$7,000.00 | Miscellaneous copies for committee work, mailings, etc. \$ 500.00 | \$ 7,500.00 |
| Other: Social Marketing | \$ 24,000.00 | In kind professional services from United Way of the River Cities and Cabell County Director of Communication – no estimate | \$ 24,000.00 |

| | | | |
|-------|---------------|---------------|---------------|
| Total | \$ 100,000.00 | \$ 50,451.490 | \$ 150,451.49 |
|-------|---------------|---------------|---------------|

| FY 2013 | | | | | | | |
|--|---|--|---|---|---|--|---------------------|
| <u>Expenditure</u> | <u>Amount Requested</u> | | | | | <u>In-Kind (Optional)</u> | <u>Total</u> |
| <u>Professional Salaries</u> 111 – regular professional salary 112 – supplemental 114 - stipends 136 – substitutes for professional development | Additional Elementary Counselor (111) – MA w/2 yrs exp. \$ <u>36,726</u> Stipends (114) for EWS Protocol Development – 20 teachers for 3 days – 24 hours X \$20 per hour = \$ <u>6,400.00</u> EWS Coordinators (112) supplemental salary of \$750.00/yr X 28 schools @ 50% = \$ 10,500.00 Stipends for Customer Service Module Development(114) 2 teachers for 16 hrs X \$20 per hr= \$ <u>640.00</u> Substitutes for EWS professional development-28 subs X 150.00 = \$ <u>4,200.00</u> Total: \$ 58,466.00 | | | | | EWS Coordinators (112) supplemental salary of 750.00/yr X 28 schools @ 50% = \$ 10,500.00 | \$ 68,966.00 |
| <u>Fringe Benefits</u> 211 – Health/Accident/Life – family plan – \$ 7,430.00 212 – Dental/Optical – Family \$ 787.92 214 – Income Protection @ .0026 217 - OPEB \$ 2,004 221 – social security @ .0765 232 – retirement II @ .075 261 – worker's comp @ .00602 | Counselor Fringes 211 7,430.00 212 787.92 214 95.49 217 2,004.00 221 2,809.54 232 2,754.45 261 221.09 <u>\$16,102.49</u> | EWS Fringes 214 27.30 221 803.25 232 787.50 261 63.21 <u>1,681.26</u> | Cust Ser Module 214 16.64 221 48.96 232 48.00 261 3.86 <u>117.46</u> | subs EWS PD 221 321.30 261 25.29 <u>346.59</u> | stipend EWS 214 16.64 221 489.60 232 480.00 261 38.53 <u>1024.77</u> | EWS Coord Fringes 214 27.30 221 803.25 232 787.50 261 63.21 Total- \$ 1,681.26 | \$ 20,953.83 |
| Equipment | | | | | | | |
| Supplies (611) | Supplies for high schools to develop PSA announcements \$ 6,298.71 | | | | | Supplies for high schools to develop PSA announcements \$ 8,701.29 | \$ 15,000.00 |

| | | | |
|--|---|--|----------------------|
| Professional Development | | | |
| Travel | | | |
| <u>FY 13 Continued</u> | | | |
| <u>Expenditure</u> | <u>Amount Requested</u> | <u>In-Kind (Optional)</u> | <u>Total</u> |
| Contracts/Consultants | Community Dropout Prevention Coordinator – 50% of \$30,000 in contractual services - \$ 15,000.00 | 50% of Community Coordinator Contract with United Way <u>\$15,000.00</u> | \$30,000.00 |
| Other - facilities rental (441) | | Facilities rental for EWS Coordinator professional development - <u>\$2,000.00</u> | \$ 2,000.00 |
| Other: Supplemental Service Salaries (122) | Buses for field experience for Business and Marketing Academy Students to observe customer service strategies 6 trips (3 per semester) @ \$ 135.00 per trip = \$810.00 | | \$ 810.00 |
| Other: Fringes related to Supplemental Service Salaries 221 – social security @ .0765 232 – retirement II @ .075 261 – worker’s comp @ .03703 | Fringes 221 – 61.97 232 – 60.75 261 – 30.00 Total Fringes: \$ 152.72 | | \$ 152.72 |
| Total | \$ 100,000.00 | \$ 37,882.65 | \$ 137,882.65 |

| FY 2014 | | | | |
|--|--|---|--|-------------------------------|
| <u>Expenditure</u> | <u>Amount Requested</u> | | <u>In-Kind (Optional)</u> | <u>Total</u> |
| Professional Salaries 111/112 | Elementary Counselor MA w/2 yrs exp. <u>\$ 37,900.00</u> EWS Coordinators (112) supplemental salary of \$750.00/yr X 28 schools @ 50% = <u>\$ 10,500.00</u> Total \$ 48,400.00 | | EWS Coordinators (112) Supplemental salary (112)- \$ 1,000.00 X 28 = <u>\$ 28,000.00</u> Guest Speaker for Marketing Academy <u>\$ 600.00</u> in i-kind services Total = \$ 28,600.00 | \$ 76,000.00 |
| Fringe Benefits 211 – Health/Accident/Life – family plan \$ 7,430.00 212 – Dental/Optical – Family \$ 787.92 214 – Income Protection @ .0026 217 - OPEB \$ 2,004 221 – social security @ .0765 232 – retirement II @ .075 261 – worker’s comp @ .00602 | Counselor Fringes 211 - \$ 7,430.00 212 - 787.92 214 - 95.49 217 2,004.00 221 - 2,809.54 232 - 2,754.45 261 - 221.09 Total \$16,102.49 | EWS Coordinator Fringes 27.30 803.25 787.50 42.60 \$ 1,681.26 | EWS Coordinator Fringes 214 \$ 145.60 221 4,284.00 261 337.12 Total Fringes - \$ 4,766.72 | \$ 22,559.47 |
| Equipment | (3) Cannon 60D Kits @ 1,395.00 each for high schools = <u>\$ 4,185.00</u> 5 Cannon kits for middle schools @ \$268.00 = <u>\$ 1,320.00</u> 3 MAC Computers for high schools @ \$ 1699 + <u>\$ 5,097.00</u> 3 Rode VideoMic Pro @ 229.00 each for middle and high school = <u>\$ 1,832.00</u> Total \$ 12,434.00 | | | Total \$ 12,434.00 |
| Supplies | Social Marketing Campaign Materials for high school student PSA contests \$ 5,419.53 | | Supplies for customer service training for \$ 125.00 new employees @ \$25.00 each = <u>\$ 3,125.00</u> Social Marketing Campaign Materials for high school student PSA contests <u>\$ 9,580.47 - Step 7</u> | \$ 18,125.00 |

| | | | |
|---|--|--|---------------------|
| | | \$ 12,705.47 | |
| Professional Development | | | |
| <u>FY 2014</u> | | | |
| <u>Amount Requested</u> | <u>In-Kind (Optional)</u> | <u>Total</u> | |
| Travel | | | |
| Contracts/Consultants | Community Dropout Prevention Coordinator – 50% of \$30,000 in contractual services – \$ 15,000.00 | In-kind services of marketing professor 6 hrs @ \$100 hour - <u>\$600.00</u> 50% of Community Coordinator Contract with United Way <u>\$15,000.00</u> Total \$ 15,600.00 | \$ 30,600.00 |
| Other: Supplemental Service Salaries (122) | Buses for field experience for Business and Marketing Academy Students to observe customer service strategies 6 trips (3 per semester) @ \$ 135.00 per trip = \$810.00 | | \$ 810.00 |
| Other: Fringes related to Supplemental Service Salaries 221 – social security @ .0765 232 – retirement II @ .075 261 – worker's comp @ .03703 | Fringes 221 – 61.97 232 – 60.75 261 – 30.00 Total Fringes: \$ 152.72 | | \$ 152.72 |
| Total | \$ 100,000.00 | \$ 60,681.10 | \$160,681.10 |



Record of Commitment

The intent of this grant was to serve all district schools. All schools voted with 26 voting with more than 80% in agreement and 2 schools not approving the project. The two schools that did not approve the project are Huntington Middle School and Barboursville Middle School. The principals of both schools indicated their faculty were in support of the proposal but needed more time to consider its ramifications.

The district decided to move forward with this proposal. Money from the grant, if awarded, will be used only with the schools that voted in favor of the grant. With the approval of the grant committee and West Virginia Board of Education, at a later date, the two schools that did not approve the grant will be provided the opportunity to vote again on participation should they desire to do so.

Appendix

Record of Commitment

Use this form to report the staff commitment regarding the innovation application and plan. A copy must be forwarded to the Innovation Zone Committee with the application and the plan.

School: Barboursville Middle School

Department (if applicable): N/A

Notice of Meeting (Date provided to faculty or department/subdivision): Nov. 22, 2011

Meeting Date: Ballots individually submitted

The faculty agrees to waive 10 day notice of vote, if applicable Yes No

Applicable for votes taken before December 1, 2011

Faculty Senate Elected Officers:

President: (Name) Dustin O'Field Signature: [Signature]

Vice-President: (Name) Lesanda Signature: [Signature]

Secretary: (Name) R. Rider Signature: [Signature]

Treasurer: (Name) Carrie Goheen Signature: [Signature]

Other: (Name) Leo G. Lake Signature: Leo G Lake - Principal

Service Personnel Representative:

Name: Denise Blair Signature: [Signature]

Position: BOOKKEEPER

Parent Representatives:

Name: _____ Signature: _____

Name: _____ Signature: _____

Name: _____ Signature: _____

LSIC Representatives:

Name: Cheryl Ruley Signature: [Signature]

Name: Dustin O'Field Signature: [Signature]

Name: Kathy O'Kunthorn Signature: [Signature]

| | |
|-------------|---------|
| 26 | YES |
| 19 | No |
| 7 | Abstain |
| 50% Yes | |
| 34% No | |
| 14% Abstain | |

We certify that 80 percent of the faculty affected by the application/plan has voted to support the application/plan.

(This Report Certification is not required of institutions of higher education in their application or plan).

5201



Appendix

Record of Commitment

Use this form to report the staff commitment regarding the innovation application and plan. A copy must be forwarded to the Innovation Zone Committee with the application and the plan.

School: HMS

Department (if applicable): N/A

Notice of Meeting (Date provided to faculty or department/subdivision): Nov. 22, 2011

Meeting Date: Nov. 28, 2011

The faculty agrees to waive 10 day notice of vote, if applicable Yes No
Applicable for votes taken before December 1, 2011

Faculty Senate Elected Officers:

President: (Name) Matthew Gonzales Signature: _____

Vice-President: (Name) Angela Mullins Signature: _____

Secretary: (Name) Sharon Fowler Signature: _____

Treasurer: (Name) Mark Brown Signature: _____

Other: (Name) _____ Signature: _____

Service Personnel Representative:

Name: DIANA CHAY Signature: [Signature]
Position: Cafeteria Manager

Parent Representatives:

Name: Brenda Wills Signature: [Signature]

Name: _____ Signature: _____

Name: _____ Signature: _____

LSIC Representatives:

Name: Lisa Ketchum Signature: [Signature]

Name: _____ Signature: _____

Name: _____ Signature: _____

Faculty-Professional & Service did not receive 80% in favor.
[Signature]

We certify that 80 percent of the faculty affected by the application/plan has voted to support the application/plan.

(This Report Certification is not required of institutions of higher education in their application or plan).

Appendix

Record of Commitment

Use this form to report the staff commitment regarding the innovation application and plan. A copy must be forwarded to the Innovation Zone Committee with the application and the plan.

School: Altizer Elementary

Department (if applicable): N/A

Notice of Meeting (Date provided to faculty or department/subdivision): Nov. 22, 2011

Meeting Date: November 29, 2011

The faculty agrees to waive 10 day notice of vote, if applicable Yes No

Applicable for votes taken before December 1, 2011

Faculty Senate Elected Officers:

President: (Name) Kristen Austin Signature: Kristen Austin

Vice-President: (Name) Kathy Wallace Signature: Kathy Wallace

Secretary: (Name) Karen Simon Signature: Karen Simon

Treasurer: (Name) Vicki Williams Signature: Vicki Williams

Other: (Name) _____ Signature: _____

Service Personnel Representative:

Name: Debbie Jimison Signature: Debbie Jimison

Position: Secretary

Parent Representatives:

Name: Beverly C. Dial Signature: Beverly C. Dial

Name: Veronica Miller Signature: Veronica Miller

Name: _____ Signature: _____

LSIC Representatives:

Name: Annette Blevins Signature: Annette Blevins

Name: Vicki Williams Signature: Vicki Williams

Name: Wanda Bailey Signature: Wanda Bailey

We certify that 80 percent of the faculty affected by the application/plan has voted to support the application/plan. 100% support the application/plan.

(This Report Certification is not required of institutions of higher education in their application or plan).

Appendix

Record of Commitment

Use this form to report the staff commitment regarding the innovation application and plan. A copy must be forwarded to the Innovation Zone Committee with the application and the plan.

School: Central City Elementary

Department (if applicable): N/A

Notice of Meeting (Date provided to faculty or department/subdivision): Nov. 22, 2011

Meeting Date: Dec 1, 2011

The faculty agrees to waive 10 day notice of vote, if applicable Yes No
Applicable for votes taken before December 1, 2011

Faculty Senate Elected Officers:

President: (Name) Carolyn Fry Signature: Carolyn Fry

Vice-President: (Name) Mary Buzinski Signature: Mary Buzinski

Secretary: (Name) _____ Signature: _____

Treasurer: (Name) Marsha Moore Signature: Marsha Moore

Other: (Name) _____ Signature: _____

Service Personnel Representative:

Name: Sonya Fraley Signature: Sonya Fraley

Position: Secretary

Parent Representatives:

Name: Tricia Wolford Signature: Tricia Wolford

Name: _____ Signature: _____

Name: _____ Signature: _____

LSIC Representatives:

Name: Marsha Brumfield Signature: Marsha Brumfield

Name: _____ Signature: _____

Name: _____ Signature: _____

We certify that 80 percent of the faculty affected by the application/plan has voted to support the application/plan.

(This Report Certification is not required of institutions of higher education in their application or plan).



Appendix

Record of Commitment

Use this form to report the staff commitment regarding the innovation application and plan. A copy must be forwarded to the Innovation Zone Committee with the application and the plan.

School: Cox Landing

Department (if applicable): N/A

Notice of Meeting (Date provided to faculty or department/subdivision): Nov. 22, 2011

Meeting Date: 11/29/11

The faculty agrees to waive 10 day notice of vote, if applicable Yes No
Applicable for votes taken before December 1, 2011

Faculty Senate Elected Officers:

President: (Name) Gary Hatfield Signature: _____

Vice-President: (Name) Eric Patrick Signature: _____

Secretary: (Name) Leanne St. Clair Signature: _____

Treasurer: (Name) Marcia Davis Signature: _____

Other: (Name) _____ Signature: _____

Service Personnel Representative:

Name: Durasha Smith Signature: DS Smith

Position: Parent Partner

Parent Representatives:

Name: Misty Turman Signature: [Signature]

Name: _____ Signature: _____

Name: _____ Signature: _____

LSIC Representatives:

Name: Jessica Wilcoxen Signature: Jessica Wilcoxen

Name: _____ Signature: _____

Name: _____ Signature: _____

We certify that 80 percent of the faculty affected by the application/plan has voted to support the application/plan.

(This Report Certification is not required of institutions of higher education in their application or plan).

Appendix

Record of Commitment

Use this form to report the staff commitment regarding the innovation application and plan. A copy must be forwarded to the Innovation Zone Committee with the application and the plan.

School: Culloden Elementary

Department (if applicable): N/A

Notice of Meeting (Date provided to faculty or department/subdivision): Nov. 22, 2011

Meeting Date: Nov. 28, 2011

The faculty agrees to waive 10 day notice of vote, if applicable Yes No

Applicable for votes taken before December 1, 2011

Faculty Senate Elected Officers:

President: (Name) Lisa Sydnor Signature: [Signature]

Vice-President: (Name) _____ Signature: _____

Secretary: (Name) Elizabeth Chapman Signature: [Signature]

Treasurer: (Name) Delois Jordan Signature: [Signature]

Other: (Name) _____ Signature: _____

Service Personnel Representative:

Name: TAMARA Queen Signature: [Signature]

Position: Secretary

Parent Representatives:

Name: Jennifer Burns Signature: [Signature]

Name: _____ Signature: _____

Name: _____ Signature: _____

LSIC Representatives:

Name: Tara Sowards Signature: [Signature]

Name: Earlene Anglin Signature: [Signature]

Name: Deborah Smith Signature: [Signature]

We certify that 80 percent of the faculty affected by the application/plan has voted to support the application/plan.

(This Report Certification is not required of institutions of higher education in their application or plan).

Appendix

Record of Commitment

Use this form to report the staff commitment regarding the Innovation application and plan. A copy must be forwarded to the Innovation Zone Committee with the application and the plan.

School: Davis Creek Elem.

Department (if applicable): N/A

Notice of Meeting (Date provided to faculty or department/subdivision): Nov. 22, 2011

Meeting Date: Nov. 28, 2011

The faculty agrees to waive 10 day notice of vote, if applicable Yes No

Applicable for votes taken before December 1, 2011

Faculty Senate Elected Officers:

President: (Name) _____ Signature: _____

Vice-President: (Name) Crystal Johnson Signature: Crystal Johnson

Secretary: (Name) _____ Signature: _____

Treasurer: (Name) _____ Signature: _____

Other: (Name) _____ Signature: _____

Service Personnel Representative:

Name: Penny Vanhoose Signature: Penny Vanhoose

Position: Aide

Parent Representatives:

Name: Julie Akers Signature: Julie Akers

Name: _____ Signature: _____

Name: _____ Signature: _____

LSIC Representatives:

Name: Erica Sydenstricker Signature: Erica Sydenstricker

Name: Herschel Marshall Signature: Herschel Marshall

Name: _____ Signature: _____

We certify that 80 percent of the faculty affected by the application/plan has voted to support the application/plan.

(This Report Certification is not required of institutions of higher education in their application or plan).

Appendix

Record of Commitment

Use this form to report the staff commitment regarding the innovation application and plan. A copy must be forwarded to the Innovation Zone Committee with the application and the plan.

School: Geneva Kent Elementary
Department (if applicable): N/A

Notice of Meeting (Date provided to faculty or department/subdivision): Nov. 22, 2011
Meeting Date: 11-28-2011

The faculty agrees to waive 10 day notice of vote, if applicable Yes No
Applicable for votes taken before December 1, 2011

Faculty Senate Elected Officers:

President: (Name) L. Victoria Smith Signature: L. Victoria Smith

Vice-President: (Name) Debby Hall Signature: Debby Hall

Secretary: (Name) Kelly Young Signature: Absent

Treasurer: (Name) Jennifer Edwards Signature: Jennifer Edwards

Other: (Name) Connie S. Mize Signature: Connie S. Mize

100%
Percent

Service Personnel Representative:

Name: Judy Hatfield Signature: Judy Hatfield

Position: Secretary

Parent Representatives:

Name: ^{Amie} Amie M. Aya-ay Signature: Amie M. Aya-ay

Name: Michele Carter Signature: Michele Carter

Name: Laura Kinley Signature: Laura Kinley

LSIC Representatives:

Name: Kristina Williams Signature: Kristina Williams

Name: Debby Hall Signature: Debby Hall

Name: Carrie Brooks Signature: Carrie Brooks

We certify that 80 percent of the faculty affected by the application/plan has voted to support the application/plan.

(This Report Certification is not required of institutions of higher education in their application or plan).

Appendix

Record of Commitment

Use this form to report the staff commitment regarding the innovation application and plan. A copy must be forwarded to the Innovation Zone Committee with the application and the plan.

School: GUYANDOTTE ELEMENTARY

Department (if applicable): N/A

Notice of Meeting (Date provided to faculty or department/subdivision): Nov. 22, 2011

Meeting Date: Nov. 28, 2011

The faculty agrees to waive 10 day notice of vote, if applicable Yes No
Applicable for votes taken before December 1, 2011

Faculty Senate Elected Officers:

President: (Name) Allison Farley Signature: Allison Farley

Vice-President: (Name) Greg Riley Signature: Greg Riley

Secretary: (Name) Vickie Orsini Signature: Vickie Orsini

Treasurer: (Name) Elizabeth Mitchell Signature: Elizabeth Mitchell

Other: (Name) _____ Signature: _____

Service Personnel Representative:

Name: Carrie Blankenship Signature: Carrie Blankenship

Position: Secretary

Parent Representatives:

Name: Patty Kessick Signature: Patty Kessick

Name: Angie Arrowood Signature: Angie Arrowood

Name: Shirley Gibson Signature: Shirley Gibson

LSIC Representatives:

Name: Greg Queen Signature: Greg Queen

Name: Martha Evans Signature: Martha Evans

Name: _____ Signature: _____

We certify that 80 percent of the faculty affected by the application/plan has voted to support the application/plan.

(This Report Certification is not required of institutions of higher education in their application or plan).

Appendix

Record of Commitment

Use this form to report the staff commitment regarding the innovation application and plan. A copy must be forwarded to the Innovation Zone Committee with the application and the plan.

School: Highlawn

Department (if applicable): N/A

Notice of Meeting (Date provided to faculty or department/subdivision): Nov. 22, 2011

Meeting Date: 11-28-11

The faculty agrees to waive 10 day notice of vote, if applicable Yes No

Applicable for votes taken before December 1, 2011

Faculty Senate Elected Officers:

President: (Name) Mary Lopez Signature: [Signature]

Vice-President: (Name) Fran. Statuto Signature: [Signature]

Secretary: (Name) Sharon Rowsey Signature: [Signature]

Treasurer: (Name) SANDY ADKINS Signature: [Signature]

Other: (Name) _____ Signature: _____

Service Personnel Representative:

Name: Mary Perdue Signature: [Signature]

Position: Kindergarten Aide

Parent Representatives:

Name: L Leigh Ann Robertson Signature: [Signature] ^{ROB} Email on file

Name: Christi Snyder Signature: [Signature] ^{ROB} Email on file

Name: _____ Signature: _____

LSIC Representatives:

Name: L Leigh Ann Robertson Signature: [Signature] ^{ROB} Email on file

Name: Christi Snyder Signature: [Signature] ^{ROB} Email on file

Name: Anna Laura Dorey Signature: [Signature]

Sharon Rowsey

Shan Rowsey

We certify that 80 percent of the faculty affected by the application/plan has voted to support the application/plan.

(This Report Certification is not required of institutions of higher education in their application or plan).



Appendix

Record of Commitment

Use this form to report the staff commitment regarding the innovation application and plan. A copy must be forwarded to the Innovation Zone Committee with the application and the plan.

School: Hite-Saunders Elem.

Department (if applicable): N/A

Notice of Meeting (Date provided to faculty or department/subdivision): Nov. 22, 2011

Meeting Date: Monday, November 28, 2011

The faculty agrees to waive 10 day notice of vote, if applicable Yes No

Applicable for votes taken before December 1, 2011

Faculty Senate Elected Officers:

President: (Name) Kim Sparks Signature: Kim Sparks

Vice-President: (Name) Kristin Cooley Signature: Kristin Cooley

Secretary: (Name) Courtney Arnold Signature: Courtney Arnold

Treasurer: (Name) Carole Hensley Signature: Carole B. Hensley

Other: (Name) _____ Signature: _____

Service Personnel Representative:

Name: David Ross Signature: David Ross

Position: Custodian

Parent Representatives:

Name: Katrina Zornes Signature: Katrina Zornes

Name: _____ Signature: _____

Name: _____ Signature: _____

LSIC Representatives:

Name: Kim Sparks Signature: Kim Sparks

Name: Courtney Arnold Signature: Courtney Arnold

Name: _____ Signature: _____

We certify that 80 percent of the faculty affected by the application/plan has voted to support the application/plan.

(This Report Certification is not required of institutions of higher education in their application or plan).



Appendix

Record of Commitment

Use this form to report the staff commitment regarding the innovation application and plan. A copy must be forwarded to the Innovation Zone Committee with the application and the plan.

School: Martha Clem

Department (if applicable): N/A

Notice of Meeting (Date provided to faculty or department/subdivision): Nov. 22, 2011

Meeting Date: Nov. 27, 2011

The faculty agrees to waive 10 day notice of vote, if applicable Yes No

Applicable for votes taken before December 1, 2011

Faculty Senate Elected Officers:

President: (Name) Karissa Smith Signature: Karissa Smith

Vice-President: (Name) Joseph Will Signature: Joseph Will

Secretary: (Name) Rachel Bechrs Signature: Rachel Bechrs

Treasurer: (Name) Tammy Ballengee Signature: Tammy Ballengee

Other: (Name) _____ Signature: _____

Service Personnel Representative:

Name: Anna Pitkin Signature: Anna Pitkin

Position: Secretary

Parent Representatives:

Name: Anna Pitkin Signature: Anna Pitkin

Name: _____ Signature: _____

Name: _____ Signature: _____

LSIC Representatives:

Name: Felicia Backus Signature: Felicia Backus

Name: SARAH DISC Signature: Sarah Disc

Name: Amy Ashworth Signature: Amy Ashworth

Amy Adkins Amy Adkins

We certify that 80 percent of the faculty affected by the application/plan has voted to support the application/plan.

(This Report Certification is not required of institutions of higher education in their application or plan).

Appendix

Record of Commitment

Use this form to report the staff commitment regarding the innovation application and plan. A copy must be forwarded to the Innovation Zone Committee with the application and the plan.

School: Meadows Elementary

Department (if applicable): N/A

Notice of Meeting (Date provided to faculty or department/subdivision): Nov. 22, 2011

Meeting Date: 11/28/11

The faculty agrees to waive 10 day notice of vote, if applicable Yes No
Applicable for votes taken before December 1, 2011

Faculty Senate Elected Officers:

President: (Name) _____ Signature: _____

Vice-President: (Name) Dani Day Signature: [Signature]

Secretary: (Name) Theresa Stephens Signature: [Signature]

Treasurer: (Name) Barb Ramsey Signature: [Signature]

Other: (Name) _____ Signature: _____

Service Personnel Representative:

Name: Jennifer Meadows Signature: [Signature]

Position: Secretary

Parent Representatives:

Name: KRISTIE CALIHAN Signature: [Signature]

Name: Jennifer Meadows Signature: [Signature]

Name: _____ Signature: _____

LSIC Representatives:

Name: Theresa Stephens Signature: [Signature]

Name: Dani Day Signature: [Signature]

Name: Catherine Dawson Signature: [Signature]

We certify that 80 percent of the faculty affected by the application/plan has voted to support the application/plan.

(This Report Certification is not required of institutions of higher education in their application or plan).

Appendix Milton Elem.

Record of Commitment

Use this form to report the staff commitment regarding the innovation application and plan. A copy must be forwarded to the Innovation Zone Committee with the application and the plan.

School: Milton Elementary

Department (if applicable): N/A

Notice of Meeting (Date provided to faculty or department/subdivision): Nov. 22, 2011

Meeting Date: Nov. 28, 2011

The faculty agrees to waive 10 day notice of vote, if applicable Yes No

Applicable for votes taken before December 1, 2011

Faculty Senate Elected Officers:

President: (Name) ~~Stephanie McKelvie~~ Signature: Stephanie McKelvie

Vice-President: (Name) Amber Chapman Signature: Amber Chapman

Secretary: (Name) Maricianne Cordle Signature: Maricianne Cordle

Treasurer: (Name) _____ Signature: _____

Other: (Name) _____ Signature: _____

Service Personnel Representative:

Name: Tiffani Lyons Signature: Tiffani Lyons

Position: Aide - K

Parent Representatives:

Name: Amy Brumfield Signature: Amy Brumfield

Name: _____ Signature: _____

Name: _____ Signature: _____

LSIC Representatives:

Name: Kim A Cooper Signature: Kim A Cooper

Name: Brenda G. Parsons Signature: Brenda G. Parsons

Name: Maricianne Cordle Signature: Maricianne Cordle

We certify that 80 percent of the faculty affected by the application/plan has voted to support the application/plan.

(This Report Certification is not required of institutions of higher education in their application or plan).



Appendix

Record of Commitment

Use this form to report the staff commitment regarding the innovation application and plan. A copy must be forwarded to the Innovation Zone Committee with the application and the plan.

School: Nichols Elem.

Department (if applicable): N/A

Notice of Meeting (Date provided to faculty or department/subdivision): Nov. 22, 2011

Meeting Date: Nov. 28, 2011

The faculty agrees to waive 10 day notice of vote, if applicable Yes No

Applicable for votes taken before December 1, 2011

Faculty Senate Elected Officers:

President: (Name) Diane Bowler Signature: Diane Bowler

Vice-President: (Name) NA Signature: _____

Secretary: (Name) Lynne Murphy Signature: Lynne Murphy

Treasurer: (Name) Linda Childers Signature: Linda Childers

Other: (Name) _____ Signature: _____

Service Personnel Representative:

Name: Candy Casabella Signature: Candy Casabella

Position: Secretary

Parent Representatives:

Name: Bobbi Leslie Signature: Bobbi Leslie

Name: Stacy L Kintley Signature: Stacy Kintley

Name: Kelli Mullens Signature: Kelli Mullens

LSIC Representatives:

Name: Shelli Beckett Signature: Shelli Beckett

Name: Sherry Nichols Signature: Sherry Nichols

Name: Barbara Carlton Signature: Barbara Carlton

We certify that 80 percent of the faculty affected by the application/plan has voted to support the application/plan.

(This Report Certification is not required of institutions of higher education in their application or plan).

Appendix

Record of Commitment

Use this form to report the staff commitment regarding the innovation application and plan. A copy must be forwarded to the Innovation Zone Committee with the application and the plan.

School: Ona Elementary

Department (if applicable): N/A

Notice of Meeting (Date provided to faculty or department/subdivision): Nov. 22, 2011

Meeting Date: November 28, 2011

The faculty agrees to waive 10 day notice of vote, if applicable Yes No

Applicable for votes taken before December 1, 2011

Faculty Senate Elected Officers:

President: (Name) Debbie Snarely Signature: [Signature]
 Vice-President: (Name) Vicki Curry Signature: [Signature]
 Secretary: (Name) Kim Adkins Signature: [Signature]
 Treasurer: (Name) Kim Tarney Signature: [Signature]
 Other: (Name) Debbie Snarely Signature: Debbie Snarely (Chair)

Service Personnel Representative:

Name: Clair Henry Signature: [Signature]
 Position: Secretary

Parent Representatives:

Name: Kenneth Mills Signature: [Signature]
 Name: Tim Hardesty Signature: [Signature]
 Name: Matt Hayes Signature: [Signature]

LSIC Representatives:

Name: Karen Estep Signature: [Signature]
 Name: Debbie Snarely Signature: [Signature]
 Name: Susan Reed Signature: [Signature]

We certify that 80 percent of the faculty affected by the application/plan has voted to support the application/plan.

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Appendix

Record of Commitment

Use this form to report the staff commitment regarding the innovation application and plan. A copy must be forwarded to the Innovation Zone Committee with the application and the plan.

School: Peyton Elementary

Department (if applicable): N/A

Notice of Meeting (Date provided to faculty or department/subdivision): Nov. 22, 2011

Meeting Date: Monday, November 28, 2011

The faculty agrees to waive 10 day notice of vote, if applicable Yes No

Applicable for votes taken before December 1, 2011

Faculty Senate Elected Officers:

President: (Name) Amy Moynard Signature: Amy Moynard

Vice-President: (Name) Janice McComas Signature: Janice A. McComas

Secretary: (Name) Marcie Clements Signature: Marcie Clements

Treasurer: (Name) Mike Krenzel Signature: Mike Krenzel

Other: (Name) _____ Signature: _____

Service Personnel Representative:

Name: Rebecca Bryant Signature: Rebecca Bryant

Position: Secretary

Parent Representatives:

Name: Ana Smith Signature: Ana Smith

Name: Stacie Meadows Signature: Stacie Meadows

Name: _____ Signature: _____

LSIC Representatives:

Name: Courtney Cook Signature: Courtney Cook

Name: _____ Signature: _____

Name: _____ Signature: _____

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Appendix

Record of Commitment

Use this form to report the staff commitment regarding the innovation application and plan. A copy must be forwarded to the Innovation Zone Committee with the application and the plan.

School: Salt Rock EL

Department (if applicable): N/A

Notice of Meeting (Date provided to faculty or department/subdivision): Nov. 22, 2011

Meeting Date: Nov. 29, 2011

The faculty agrees to waive 10 day notice of vote, if applicable Yes No
Applicable for votes taken before December 1, 2011

Faculty Senate Elected Officers:

President: (Name) K. Winters Signature: Krusty Winters

Vice-President: (Name) B. Duncan Signature: Brendan Duncan

Secretary: (Name) M. Newman Signature: Melina Newman

Treasurer: (Name) M. Clark Signature: M. Clark

Other: (Name) _____ Signature: _____

Service Personnel Representative:

Name: K. Bailey Signature: Kim Bailey

Position: Secretary

Parent Representatives:

Name: L. Adkins Signature: L. Adkins

Name: _____ Signature: _____

Name: _____ Signature: _____

LSIC Representatives:

Name: N. Starcher Signature: N. Starcher

Name: _____ Signature: _____

Name: _____ Signature: _____

Results
22 yes
1 no
96 % for
4 % against

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Appendix

Record of Commitment

Use this form to report the staff commitment regarding the innovation application and plan. A copy must be forwarded to the Innovation Zone Committee with the application and the plan.

School: Southside Elementary
Department (if applicable): N/A

Notice of Meeting (Date provided to faculty or department/subdivision): Nov. 22, 2011

Meeting Date: Nov. 30, 2011

The faculty agrees to waive 10 day notice of vote, if applicable Yes No
Applicable for votes taken before December 1, 2011

Faculty Senate Elected Officers:

President: (Name) Pam Taylor Signature: Pam Taylor

Vice-President: (Name) Lynn Tucker Signature: Lynn Tucker

Secretary: (Name) Lois Geiger Signature: Lois Geiger

Treasurer: (Name) Holly Hickman Signature: Holly Hickman

Other: (Name) Kim Maynard Signature: Kim Maynard

Service Personnel Representative:

Name: Patricia Saunders Signature: Patricia L. Saunders

Position: Aide

Parent Representatives:

Name: Heather Parker Signature: Heather Parker

Name: Ann Marie Serrano Signature: Ann Marie Serrano

Name: Grace Gooding Signature: Grace Gooding

LSIC Representatives:

Name: Courtney Cross Signature: Courtney Cross

Name: Kateryna Schray Signature: Kateryna Schray

Name: Beverly Mills Signature: Beverly Mills

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Appendix

Record of Commitment

Use this form to report the staff commitment regarding the innovation application and plan. A copy must be forwarded to the Innovation Zone Committee with the application and the plan.

School: SPRING HILL ELEMENTARY

Department (if applicable): N/A

Notice of Meeting (Date provided to faculty or department/subdivision): Nov. 22, 2011

Meeting Date: NOVEMBER 28, 2011

The faculty agrees to waive 10 day notice of vote, if applicable Yes No
Applicable for votes taken before December 1, 2011

Faculty Senate Elected Officers:

President: Jennifer Ingram Signature: [Signature]
 Vice-President: Jennifer Reynolds Signature: [Signature]
 Secretary: Margaret Barbour Signature: [Signature]
 Treasurer: Joan McPherson Signature: [Signature]
 Other: Sharon Stenson Signature: [Signature]

Service Personnel Representative:

Name: Yvonne Dawson Signature: [Signature]
 Position: Kindergarten Aide

Parent Representatives:

Name: Julie Armstead Signature: [Signature]
 Name: Kelle Angle Signature: [Signature]
 Name: Robert Ford Signature: [Signature]

LSIC Representatives:

Name: Pamela Bailey Signature: [Signature]
 Name: Jake Boltz Signature: [Signature]
 Name: Kelly Stone Signature: [Signature]

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Appendix

Record of Commitment

Use this form to report the staff commitment regarding the innovation application and plan. A copy must be forwarded to the Innovation Zone Committee with the application and the plan.

School: Village of Barboursville Elementary

Department (if applicable): N/A

Notice of Meeting (Date provided to faculty or department/subdivision): Nov. 22, 2011

Meeting Date: Nov. 29, 2011

The faculty agrees to waive 10 day notice of vote, if applicable Yes No

Applicable for votes taken before December 1, 2011

Faculty Senate Elected Officers:

President: (Name) Kim Creameans Signature: Kim Creameans

Vice-President: (Name) Marcy Johnson Signature: Marcy Johnson

Secretary: (Name) Tracy Adkins Signature: Tracy Adkins

Treasurer: (Name) Mary Watkins Signature: Mary Watkins

Other: (Name) _____ Signature: _____

Service Personnel Representative:

Name: Robin Ross Signature: Robin Ross

Position: Secretary

Parent Representatives:

Name: Carrie Smith Signature: Carrie Smith

Name: Debbie Jarnell Signature: Debbie Jarnell

Name: Tara Thompson Signature: Tara Thompson

LSIC Representatives:

Name: Jennifer Anderson Signature: Jennifer Anderson

Name: Kelli Carter Signature: Kelli Carter

Name: Terry Porter Signature: Terry Porter

100%
yes

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Appendix

Record of Commitment

Use this form to report the staff commitment regarding the innovation application and plan. A copy must be forwarded to the Innovation Zone Committee with the application and the plan.

School: Beverly Hills Middle School

Department (if applicable): N/A

Notice of Meeting (Date provided to faculty or department/subdivision): Nov. 22, 2011

Meeting Date: 11/23/11

The faculty agrees to waive 10 day notice of vote, if applicable Yes No

Applicable for votes taken before December 1, 2011

Faculty Senate Elected Officers:

President: (Name) Don Pace Signature: Don Pace

Vice-President: (Name) Mary Jane Davidson Signature: Mary Jane Davidson

Secretary: (Name) Cardice Broester Signature: Cardice Broester

Treasurer: (Name) Marsha Harvey Signature: Marsha Harvey

Other: (Name) _____ Signature: _____

Service Personnel Representative:

Name: Jenny Thompson Signature: Jenny Thompson

Position: Secretary

Parent Representatives:

Name: Lisa Hall Signature: Lisa Hall

Name: Jessie Shields Signature: Jessie Shields

Name: _____ Signature: _____

LSIC Representatives:

Name: James Wagner Signature: James Wagner

Name: Frank L Bond Signature: Frank L Bond

Name: _____ Signature: _____

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Appendix

Record of Commitment

Use this form to report the staff commitment regarding the innovation application and plan. A copy must be forwarded to the Innovation Zone Committee with the application and the plan.

School: Enslow Middle School

Department (if applicable): N/A

Notice of Meeting (Date provided to faculty or department/subdivision): Nov. 22, 2011

Meeting Date: 11-30-11

The faculty agrees to waive 10 day notice of vote, if applicable Yes No

Applicable for votes taken before December 1, 2011

Faculty Senate Elected Officers:

President: (Name) Jason Dillon Signature: [Signature]

Vice-President: (Name) Courtenay Johnson Signature: [Signature]

Secretary: (Name) Marsha L. Dille Signature: [Signature]

Treasurer: (Name) Lee Ann Hvizdol Signature: [Signature]

Other: (Name) _____ Signature: _____

Service Personnel Representative:

Name: Pat Reynolds Signature: [Signature]

Position: Secretary

Parent Representatives:

Name: Le Anne Robertson Signature: [Signature]

Name: _____ Signature: _____

Name: _____ Signature: _____

LSIC Representatives:

Name: Stacey Ellis Signature: [Signature]

Name: Lee Ann Hvizdol Signature: [Signature]

Name: Marsha L. Dille Signature: [Signature]

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Appendix

Record of Commitment

Use this form to report the staff commitment regarding the innovation application and plan. A copy must be forwarded to the Innovation Zone Committee with the application and the plan.

School: Milton Middle

Department (if applicable): N/A

Notice of Meeting (Date provided to faculty or department/subdivision): Nov. 22, 2011

Meeting Date: N/A

The faculty agrees to waive 10 day notice of vote, if applicable Yes No
Applicable for votes taken before December 1, 2011

Faculty Senate Elected Officers:

President: (Name) Lorren Jones Signature: [Signature]

Vice-President: (Name) Lora J Rice Signature: [Signature]

Secretary: (Name) Christina King Signature: [Signature]

Treasurer: (Name) _____ Signature: _____

Other: (Name) _____ Signature: _____

Service Personnel Representative:

Name: Bonita Mills Signature: [Signature]

Position: Secretary

Parent Representatives:

Name: Curry Haggerty Signature: [Signature]

Name: _____ Signature: _____

Name: _____ Signature: _____

LSIC Representatives:

Name: Bonnie Conner Signature: [Signature]

Name: Jason Goode Signature: [Signature]

Name: Martha Turley Signature: [Signature]

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Appendix

Record of Commitment

Use this form to report the staff commitment regarding the innovation application and plan. A copy must be forwarded to the Innovation Zone Committee with the application and the plan.

School: Cabell Midland High

Department (if applicable): N/A

Notice of Meeting (Date provided to faculty or department/subdivision): Nov. 22, 2011

Meeting Date: 11/29/11

The faculty agrees to waive 10 day notice of vote, if applicable X Yes ___ No
Applicable for votes taken before December 1, 2011

Faculty Senate Elected Officers:

President: (Name) Carol Carino Signature: Carol Carino

Vice-President: (Name) Matt Stead Signature: Matt Stead

Secretary: (Name) Kirstin Sobota Signature: Kirstin Sobota

Treasurer: (Name) Donald Rogers Signature: Donald Rogers

Other: (Name) Lisa Raguly Signature: Lisa Raguly

Service Personnel Representative:

Name: DONALD E. WRAY Signature: Donald E. Wray

Position: HEAD CUSTODIAN

Parent Representatives:

Name: Julie Brunfield Signature: Julie Brunfield

Name: Vicki Lee Signature: Vicki Lee

Name: Michelle Linnle Signature: Michelle Linnle

LSIC Representatives:

Name: Myriana Selbe Signature: Myriana Selbe

Name: Kevin Crouse Signature: Kevin Crouse

Name: Scott Riedel Signature: Scott Riedel

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Appendix

Record of Commitment

Use this form to report the staff commitment regarding the innovation application and plan. A copy must be forwarded to the Innovation Zone Committee with the application and the plan.

School: Huntington High School

Department (if applicable): N/A

Notice of Meeting (Date provided to faculty or department/subdivision): Nov. 22, 2011

Meeting Date: NOV

The faculty agrees to waive 10 day notice of vote, if applicable Yes No

Applicable for votes taken before December 1, 2011

Faculty Senate Elected Officers:

President: (Name) Josh Rottiff Signature: [Signature]

Vice-President: (Name) Amy McElroy Signature: [Signature]

Secretary: (Name) Debbie Novy Signature: [Signature]

Treasurer: (Name) Ford Price Signature: [Signature]

Other: (Name) _____ Signature: _____

Service Personnel Representative:

Name: Jerrin Black Signature: [Signature]

Position: Secretary

4 no
138 yes

Parent Representatives:

Name: Bruce A. Senja Signature: [Signature]

Name: _____ Signature: _____

Name: _____ Signature: _____

LSIC Representatives:

Name: Kheng Yap-McGuire Signature: [Signature]

Name: _____ Signature: _____

Name: _____ Signature: _____

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Appendix

Record of Commitment

Use this form to report the staff commitment regarding the innovation application and plan. A copy must be forwarded to the Innovation Zone Committee with the application and the plan.

School: Cabell Co. Career Technology Center

Department (if applicable): N/A

Notice of Meeting (Date provided to faculty or department/subdivision): Nov. 22, 2011

Meeting Date: November 28, 2011

The faculty agrees to waive 10 day notice of vote, if applicable Yes No
Applicable for votes taken before December 1, 2011

Faculty Senate Elected Officers:

President: (Name) Tim A. Ford Signature: Tim A. Ford

Vice-President: (Name) Regina J. Parsons Signature: Regina J. Parsons

Secretary: (Name) Jim Dixon Signature: Jim Dixon

Treasurer: (Name) Jouetta Bowen Signature: Jouetta Bowen

Other: (Name) _____ Signature: _____

Service Personnel Representative:

Name: Linda Harshbarger Signature: Linda Harshbarger

Position: Secretary Day Adults

Parent Representatives:

Name: Stephanie Steele Signature: Stephanie Steele

Name: NA Signature: _____

Name: NA Signature: _____

LSIC Representatives:

Name: Jeff LeGrand Signature: Jeff LeGrand

Name: NA Signature: _____

Name: NA Signature: _____

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Appendix

Record of Commitment

Use this form to report the staff commitment regarding the innovation application and plan. A copy must be forwarded to the Innovation Zone Committee with the application and the plan.

School: Cabell County Alternative School

Department (if applicable): N/A

Notice of Meeting (Date provided to faculty or department/subdivision): Nov. 22, 2011

Meeting Date: November 29, 2011

The faculty agrees to waive 10 day notice of vote, if applicable Yes No
Applicable for votes taken before December 1, 2011

Faculty Senate Elected Officers:

President: (Name) Herb Redman Signature: [Signature]

Vice-President: (Name) Matt Altbelt Signature: [Signature]

Secretary: (Name) Ian Nulte Signature: [Signature]

Treasurer: (Name) Shannon Drown Signature: [Signature]

Other: (Name) Jared Collins Signature: [Signature]

Service Personnel Representative:

Name: Kay McComas Signature: [Signature]

Position: Aide

Parent Representatives:

Name: _____ Signature: _____

Name: _____ Signature: _____

Name: _____ Signature: _____

LSIC Representatives:

Name: BRENDA SCOTT Signature: [Signature]

Name: Cynthia Turley Signature: [Signature]

Name: Lisa Riley Signature: [Signature]

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Letters of Support from Community Partners

Community Partner Support

Use this form to document community organization/agency support and partnership for the innovation dropout plan/project. Use a separate form for each community partner. Dropout grants **must** include meaningful documented partnerships.

School/Schools/District: Cabell County

District: Cabell County

Date(s) of School/District/Community Partner Dialogues: October 3, 19; November 2, 8, 16

Name of Community Organization/Agency: Communities In Schools of Cabell County

Contact Person: Ellenda M. Ward

Contact Person email address: cabellcis@gmail.com

Contact Person phone number: 304.638-8836

Contact Person address: c/o Cabell County Family Resource Network 625 4th Avenue
Huntington, WV 25701

Explain the community organization/agency's commitment to the Plan/Project:

CIS of Cabell County is an affiliate of the nation's largest dropout prevention network in the country. We are eager to share the research-based process that has been replicated in many locations in 25 states through the placement of a Site Coordinator at a school to work with school staff to assess student needs, develop site plans that address the school-wide needs as well as individual student plans that address integrated student services aimed at keeping kids in school and improving the graduation rate. Our mission is to surround students with a community of support empowering them to stay in school and achieve in life.

List the resources and contributions (not monetary) that the organization/agency is making to this Plan/Project:

Community Member of Cabell County Drop-Out Prevention Forum; Co-sponsored Connect 2 Graduate Summit in November 2010 to bring together school administrators and community members to begin having conversations regarding increasing graduation rates and addressing dropout prevention issues. This year's initiative is a continuation of last year's conversations.

Agency Representative (Name) Ellenda M. Ward Signature: Ellenda M. Ward

Title: Executive Director

Community Partner Support

Use this form to document community organization/agency support and partnership for the innovation dropout plan/project. Use a separate form for each community partner. Dropout grants **must** include meaningful documented partnerships.

School/Schools/District: Cabell County Schools

District: _____

Date(s) of School/District/Community Partner Dialogues: _____

Name of Community Organization/Agency: Prestera Center

Contact Person: Lora Sammons

Contact Person email address: lora.sammons@prestera.org

Contact Person phone number: 1-304-525-7851 ext 2127

Contact Person address: 3375 US Rt 60, East, Huntington WV 25401

Explain the community organization/agency's commitment to the Plan/Project:

Prestera Center's representative will participate in the Drop Out Prevention committee and attend meetings as scheduled. We will participate with the Drop Out Prevention activities that will be provide in the Cabell county schools where we currently have staff.

List the resources and contributions (not monetary) that the organization/agency is making to this Plan/Project:

Staff time will be contributed to this project

Agency Representative (Name) _____

Signature: Bob Hansen

Title: Robert H. Hansen, Chief Executive Officer

Community Partner Support

Use this form to document community organization/agency support and partnership for the innovation dropout plan/project. Use a separate form for each community partner. Dropout grants **must** include meaningful documented partnerships.

School/Schools/District: _____

District: _____

Date(s) of School/District/Community Partner Dialogues: _____

Name of Community Organization/Agency: United Way of the River Cities

Contact Person: Laura P. Gilliam

Contact Person email address: laura.gilliam@unitedwayrivercities.org

Contact Person phone number: 304-523-8929, ext. 1

Contact Person address: 820 Madison Avenue, Huntington, WV 25704

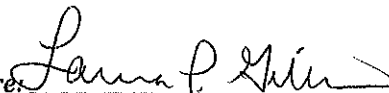
Explain the community organization/agency's commitment to the Plan/Project:

United Way of the River Cities identified the dropout problem as one of several critical issues that need to be addressed in our region. The organization provides funding for programs conducted by community agencies that are working on dropout prevention. In the case of this project, United Way has taken the lead on conducting the community conversations, or forums, on dropout prevention. The organization is compiling and communicating the results. After several forums are conducted throughout the community, the organization will facilitate a summit at which the results of the forums will be presented, a plan of action will be developed, and during which community members will be encouraged to take part in that plan.

List the resources and contributions (not monetary) that the organization/agency is making to this Plan/Project:

Staff time to oversee and moderate the forums; compilation of the forum results; and participation on the county team.

Agency Representative (Name) Laura P. Gilliam Signature: _____



Title: Executive Director

**DISTRICT STRATEGIC PLAN WITH HIGHLIGHTS
SHOWING LINKAGES BETWEEN IT AND THE
ABC/123 GRANT PROPOSAL**

**Sample Job Description for
Community Drop Out Prevention Coordinator**

Community Drop-Out Prevention Coordinator

Job Description:

Responsible for assisting Cabell County Schools, community agencies, including but not limited to, United Way, Communities in Schools, Pretera, Valley Health Systems, and faith-based organizations in planning, implementing and evaluating activities associated with the dropout prevention project; ABC/123 to include providing: general oversight for the activities and associated projects; grant oversight and development of additional funding, and reporting of progress made through the grant. The Dropout Prevention Coordinator will assist in the development, implement, and monitoring of strategies that will lead to long-term involvement of community school system, organizations and individuals in the struggle to end the dropout crisis.

Responsibilities:

1. Report to United Way of the River Cities
2. Continually broaden community awareness on causes and effects of dropout prevention
3. Keep up-to-date by reviewing literature to identify best practices in dropout prevention
Represent Cabell County schools and the community through development of a speakers bureau to promote awareness of how dropping out of school has an effect on the individual, family, community and nation.
4. Serve as Dropout Prevention Coordinator for the community to reinforce the dropout prevention concept and strategies:
 - a. Assist in developing a gap analysis identifying resources and services that overlap or are needed in addition to services already in place
 - b. Assist with the development of protocols for the Early Warning System, (EWS) and the strategies used after identification of at-risk students
 - c. Gather, collect, manage and analyze student, school, and community data from surveys, forums, etc. to strengthen activities and strategies to promote dropout prevention
 - d. Work with Leadership Team and specific subcommittees to develop guidelines, change in policy, as related to dropout prevention
 - e. Collaborate with local and state organizations focusing on dropout prevention
5. Assist Cabell County Schools and community by providing information gathered in developing a comprehensive action plan for Pre-K-12th grade based on needs assessment, forum information, surveys, and community and student voices
6. Coordinate with EWS coordinators through meetings, email, etc. to communicate effectively, promote collaboration, and share information.
7. Assist in planning, coordinating, and training of EWS.
8. Assist with social marketing campaign,
9. Continuously evaluate the effectiveness of the dropout prevention plan
10. Document findings and progress of the program and activities to the Leadership Team and other community agencies as opportunities arise
11. Be aware of the expenditures through the dropout prevention budget. Seek and write grant proposals to obtain additional funding to sustain the programs and processes after the initial grant funding is completed.
12. Other duties as assigned by Executive Director of United Way of the River Cities, or the designee