MEMORANDUM

TO:        Superintendents
           Administrators
           Directors of Health Services
           Certified School Nurses
           School Health Professionals
           Early Childhood Education Directors

FROM:  Rebecca King MSN, MEd, RN, CSN
          School Health Services Coordinator, Office of Healthy Schools

DATE:      August 19, 2013

SUBJECT:   School Health Services Updates

WVDE-Office of Healthy Schools
Please go to http://wvde.state.wv.us/healthyschools/ to view the staff and resources in WVDE-Office of Healthy Schools.

RESA-Regional School Wellness Specialists
In West Virginia there are eight Regional Education Service Agencies (RESA) providing support to local communities and county school systems. Each RESA employs a Regional School Wellness Specialist. The RESA-Wellness Specialist assist schools and communities with:

- Focusing school programs on all key risk factors and their inter-related effects on health and learning;
- Bringing the strengths and capacity of various health disciplines and professionals;
- Increasing resources for professional development by combining categorical training funds;
- Promoting efficiency in program planning and use of program resources by addressing multiple health risks/behaviors through one planning process;
- Addressing child health concerns through a holistic approach and transcends all dimensions of health (physical, social, emotional, intellectual and spiritual); and
- Promoting shared ownership for children’s health among parents, schools and communities.

The Coordinated School-Public Health Partnership would like to recognize the RESA-Wellness Specialist for the work they have done over the past three years. A few of the Wellness Specialist are transitioning into new roles within their RESA, we would like to personally thank them and encourage you to welcome the new hires. Please go to
School Nurse Contact Information

The WVDE-Office of Healthy Schools continues to attempt to maintain a current school nurse roster, data base, listserv and directory. The school nurse roster, data base and listserv are updated daily as school nurses notify us. The School Nurse Directory is usually updated once a year in November and posted on our website. Please note we are NOT informed of any school nursing assignments, hires, retirements or resignations so your assistance in keeping us up-to-date with your county changes in school nursing is much appreciated. Should you have a change in your contact information, picture, new school nurse(s) or LPN(s) in your county, please go to http://wvde.state.wv.us/healthyschools/section6/documents/2012SchoolNurseInformationUpdateForm_000.pdf to update your information. The 2013 School Nurse Directory has been posted at http://wvde.state.wv.us/healthyschools/documents/2013schoolnursedirectory.pdf.

New Epinephrine Law: West Virginia House Bill 2729 passed this legislative session

What: This allows county boards of education the “option” to adopt a countywide stock epinephrine policy which allows school nurses to train school personnel (teacher at will, designated secretaries and aides as dictated by W.Va. Code §18-5-22) to administer epinephrine to students and staff who have never been diagnosed with severe allergies or anaphylactic shock with a standing physician’s order.

When: The Medication Administration Policy 2422.8 will be submitted to the State Board of Education (WVBE) in October 2013 then placed on a 30 day public comment period. When the public comment period closes, feedback will be reviewed and action taken by the State Board. Once this is complete counties have the option to add stock epinephrine to their policies.

WV State Board of Education (WVBE) Legislative Rule (Policy)

The West Virginia Council of School Nurses completed revisions to Policy 2422.8-Medication Administration. Please contact your RESA-West Virginia Council of School Nurse member at http://wvde.state.wv.us/healthyschools/section6/COSN.htm to learn about the proposed changes to the Medication Administration Policy and share your input. At this time, the Office of Healthy Schools is looking at October 2013 to take the revised policy to the WVBE to request approval for a public comment period.

Tuberculin Skin Test (TST) Reading

In clarifying W.Va. Code §16-3D-3- Compulsory Testing for Tuberculosis of School Children and School Personnel, please keep in mind the 4 month clause or grace period. If a child is RETURNING into a WV school from out-of-state and it has been 4 months or less since they left WV schools, then they DO NOT need another tuberculin skin test (TST)/IGRA. If the student is a FIRST TIME ENTERER from out-of-state into a WV school, they must have a documented TST/IGRA within the previous 4 months before entering WV schools. If the student doesn’t have this, then they are required to have TB testing with results before entering a WV school.

The four month rule applies to all new enterers from out-of-state, out-of-state transfers, foreign visitors and exchange students along with others. The school nurse and principal may have legitimate concerns based on signs and symptoms of tuberculosis or specific placement of
students (out-of-state facility, incarcerated youth, etc.). This rule is a public health law and applies to all students including those falling under the McKinney Vento Act and military families. The situation and risk factors should be the determining factor not whether the student virtually remained within the WV Electronic Information System (WVEIS) while they were physically placed in a high risk area or out-of-state.

School employees only need to have one documented TB test for a baseline. Serial testing of county board of education employees is no longer required as per §64-76-5.5. and 5.5.a. Please share this information with school personnel who assist with hiring and personnel directors.


National Positive Protein Derivative (PPD) shortage
Since the early Spring of 2013 there has been a shortage of PPD which is used for TB skin test but the WVDHHR/BPH-TB Control Program is working through it. The local health departments have received PPD serum from WVDHHR/BPH for high risk TB persons as well as for those who are required to have a PPD by law (new school employees and out-of-state students). The WVDHHR/BPH has been supplying the all WV local health departments with PPD for all their student transfers from out-of-state and new school employees. As of today, they still have PPD available and are in the process of acquiring more.

Immunizations
- WVDHHR/BPH Deputy State Health Officer, Dr. Teresa Frazer, is allowing a 2 WEEK GRACE PERIOD for Adolescent Immunizations during the 2013-14 school year. The grace period will permit parents and guardians of 7th and 12th grade students, a two week timeframe to provide local school systems with immunization records. Please review Dr. Frazer’s official Adolescent Immunization Grace Period memo at: [http://wvde.state.wv.us/healthyschools/documents/GracePeriod7th-12th2013-14Frazer.pdf](http://wvde.state.wv.us/healthyschools/documents/GracePeriod7th-12th2013-14Frazer.pdf).

- The WV Immunization Public School Survey Results for 2012/13 school year have been compiled and show very compelling outcomes. The Kindergarten coverage rates were at 99% for each required vaccination which was an overall increase in for each vaccination. The 7th grade coverage rates dramatically increased in the Varicella, Meningococcal and Tdap categories along with increases in all other vaccinations as well. Please go to [http://wvde.state.wv.us/healthyschools/quicklinks.html](http://wvde.state.wv.us/healthyschools/quicklinks.html) then “Immunizations” and click on “WVDHHR Public Schools Immunization Survey Results for 2012/13” to view the presentation.

- Please remember to complete the 2013/14 School Enterers Immunization Survey by January 6, 2014. The instructions for proper completion are included on the back of the form or on the first page of electronic survey. The easiest and preferred method for completing the survey is online at [https://www.surveymonkey.com/s/6QPFG56](https://www.surveymonkey.com/s/6QPFG56).
Policy and Practice for Nurses working in the School Education System: The Changing of Prescriber Orders
As every nurse is aware, our state nursing practice acts do not allow us to take orders or make adjustment to medication(s) as directed by a parent or guardian even if a licensed prescriber has requested or ordered such care. The WVBE policies 2422.7 and 2422.8 clearly define obtaining written prescriber orders for specialized health care including medication administration in schools under the direction and planning of the certified school nurse. Please make sure any verbal orders received by a licensed prescriber are followed up with a newly prescriber written and signed order set in an acceptable timeframe. There are great concerns of proper nursing practice and student safety during times of assigned/delegated student care to other nurses in the absence of certified school nurse if there is not a new, clear and signed order set on file.

Curricular and Co-Curricular Field Trips
WVBE Policies 2422.7-Standards for Basic and Specialized Health Care Procedures and 2422.8-Medication Administration provide provisions for planning and notification of school field trips to the school administrator and school nurse. The planning for a child with specialized health care needs becomes complex and time consuming since the ability to delegate care to school personnel or a nurse licensed in West Virginia to practice in another state is based on the board of nursing regulations within the state of destination or extended stay.

A nurse’s provision or delegation to a school employee of health services to students on out-of-state, school-sponsored curricular/co-curricular field trips is governed by the other state boards of nursing. Please go to http://wvde.state.wv.us/healthyschools/section6/FieldTrips.htm for more information.

Electronic Health Care Plan (EHCP)
- EHCP is available via a web based application that connects to WV Education Information System (WVEIS). School nurses may go to https://wveis.k12.wv.us/nclb/Snurse/Health/signon.cfm?Secure=1 to access the EHCP using their WVEIS ID number and personal password. If you are a school nurse and cannot access the website, please email your WVEIS ID number to Linda Payne (l/payne@access.k12.wv.us) or Bev McCloud (b/cloud@access.k12.wv.us) so you can be registered as a valid user for this site.

- The WVDE is not made aware of any changes to your school assignments which may incur new WVEIS ID numbers making you unable to access your new student assignment. WVDE-Healthy Schools will make the appropriate changes upon notification of the new WVEIS ID number(s). Your cooperation in keeping us updated with your changes is greatly appreciated to ensure your ability to access the EHCP site in a timely manner.

- The current EHCP will allow for reimbursable funding for school health service related to the development of care plans and ten specialized health care procedures, which are sterile catheterization, sterile suctioning, mechanical ventilator, emergency tracheostomy care, emergency replacement of tracheostomy, insulin by injection, insulin by pump, DIASTAT, vagus nerve stimulator and metered dose inhaler. A total of one million dollars is appropriated by the legislature under the authority of W.Va. Code §18-5-22 for
this purpose during the 2013-14 year. Half of these funds will be distributed in January 2014 and the remaining half will be distributed by June 30, 2014.

The EHCP data will be uploaded on January 4, 2014 and June 3, 2014 to ensure timely funding allocations. Again, please contact Linda or Bev at the email address above or call (304)558-8830.

KIDS FIRST Initiative
- The KIDS FIRST data deadline is November 1, 2013 to allow ample time to collect the screening data for those students entering with documentation of a well-child visit (pre-enrollment HealthCheck/comprehensive screening). Baseline data entry is only required for first time new enterers whether it is PreK or Kindergarten. Please remember the HealthCheck data will be transferred to the PreK quarterly parent “Child Accomplishment Summaries (CAS)”. WVDE and WVDHHR are working on sharing the WV Statewide Immunization Information System (WVSIIIS) data with the CAS as well.

- Since the redefining of new enterer has occurred for the Governor’s KIDS FIRST Initiative, please include the PreK population in the opportunity to receive a HealthCheck free of cost if they are uninsured and do not qualify for Medicaid or WV-CHIP. Please assist parents/guardians in using www.wvinroads.org or http://insurekidsnow.gov/.

Community Schools – Grant Opportunity
The Innovation Zone (IZ) Grant opportunity was sent to the Superintendents. One of the focuses of the Innovation Zone Grants is Community Schools (community/school partnership).

If you are interested in submitting a grant application for a community school(s) please feel free to contact Healthy Schools and we will be more than happy to assist with resources, ideas, a visit and such. The Office of Healthy Schools strongly encourages school nurses to review and consider applying for this opportunity with your school or County Board of Education to turn your school(s) into Community Schools.

The grant application is posted at https://wvde.state.wv.us/innovationzones/.

Mini-Grants for Community-Assisters to enroll students and families for health insurance
The Enroll WV will hold training opportunities and mini grants which are designed to develop “community assisters.” The role of community assisters is to educate the public on the new insurance options and how to enroll; assist people with uncomplicated family situations to enroll in Medicaid and to connect the uninsured to more highly trained individuals who can enroll people with even the most complicated situations. Please go to http://www.enrollwv.org/ to apply for the mini-grants up to $5,000.

Even if you do not receive a mini-grant, you can still be a “Community-Assister” and participate in the training. Go to http://www.enrollwv.org/training.php for a list of regional trainings in your area. School nurses must start transforming nursing practice to integrate prevention, medical and dental homes and the Affordable Health Care Act. This is a great opportunity to assist your schools, students, families and communities. I hope you consider taking the training.
2012/13 School Nurse Needs Assessment Data
Survey open for data collection: Started on May 22, 2013

Survey Close Date: October 31, 2013

WVEIS Access to Survey: Please go to the WVEIS login page at http://wveis.k12.wv.us/. Enter your county WVEIS User ID and Personal County Password. Then click on the “Menus” tab located at the top of the page and then click on the “SUP.07”-WVDE SUP07 School Nurse Survey. Go to the top of the page and click on “2013” in the year drop-down box. The 2014 year appears as a default upon entering each survey since the start of the new school year. So each survey must be completed for the 2013 school year. Just click on the 2013 at the top of the page drop box. The program will exit you to the main page so just reenter for access to the 2013 survey.

You will now have access to complete the 2013 School Nurse Survey Sections I (profile data), II (cases) and III (procedures). The survey is a collection of each school nurses current student health needs/work load. Please ensure each school nurse in your county completes their survey so we can have accurate and valid data to report to the public, WV State Board, the Governor and WV Legislature. As you know this data is also beneficial to nursing staff in managing assignments, School Nursing/School Health Directors, County Board of Educations and many others.

Technical Assistance: If you have any questions about the menu item or access, please contact your RESA WVEIS Staff. If you have questions about the survey or application, please contact the WVDE-Office of Healthy Schools at (304) 558-8830.

Professional Development and Online Trainings:
- The Office of Healthy Schools continues to offer the following online trainings to school personnel:
  - Introduction to School Nursing (An online school nurse orientation training based on the 2006 School Nurse Mentorship Guide)
  - OTC Drug Administration

Please register at http://wvlearns.k12.wv.us/index.asp. The registrant should be provided with a speedy 24-48 hour email response for access to these training modules.

- The WVDE and Marshall University School Health Technical Assistance Center will be offering monthly webinars with nursing and social worker CEUs to school nurses and school-based health center staff every month starting in October 2013 through April 2014 from 2:30pm-3:30pm. A WebEx schedule will be distributed in the near future.

- Archived WebEx trainings are posted at http://livewell.marshall.edu/mutac/?page_id=623. If you have not completed the new three (3) hour continuing nursing education requirement for drug diversion, please access the Screening, Brief Intervention and Referral to Treatment (SBIRT) WebExs in Part I, II and III at the above link then find “SBIRT” and click on the word “Webinar”. The instructions to request a CEU certificate is posted on the website.
• The 2013 WV Association of School Nurses Fall Conference will be from November 6-8 at the Charleston Embassy Suites.

• The 2014 Community Schools National Forum is April 9-11 in Cincinnati, Ohio.

• Mark your calendars for the annual 2014 KidStrong Conference on June 17 and 18, 2014 at the Charleston Civic Center.