I. Purpose

The purpose of this RFP is to solicit proposals from county boards of education to collaborate with local dentists, dental hygienists, local health departments, school-based health centers/community care centers and other relevant partners to implement the Oral Disease Prevention Project (ODPP) through the performance of three specific activities with parent/guardian permission: 1) conduct a dental assessment; 2) place dental sealants on the first molars of students; and 3) input information about the assessment/sealant placement through an electronic data entry system. The target audience for this dental sealant project is second graders (ages 6-9) in Title I schools, specifically those designated as Priority Schools (see attached list). Exceptions may be made in cases where students are transported to a nearby clinic or facility for the same preventive services.

II. Background

Oral health care has a huge impact on the academic achievement of students in public schools. Even though tooth decay can be prevented, most children in West Virginia still get cavities. According to the Surgeon General’s report on oral health, sealants can reduce decay in school children by more than 70 percent. Sealants protect teeth from decay which damages teeth permanently. Sealants can save time, money, and the discomfort sometimes associated with dental fillings. Fillings are not permanent; each time a tooth is filled, more drilling is done and the tooth becomes a little weaker. Dental sealants, on the other hand, can prevent tooth decay.

The West Virginia Department of Education (WVDE) is collaborating with the West Virginia Oral Health Program (OHP) to facilitate the OHP-Oral Disease Prevention Project in conjunction with the implementation of West Virginia Board of Education (WVBE) Policy 2423, which recommends a dental examination for new enterers in Pre-K or Kindergarten and subsequent grades 2, 7 and 12. The policy will be phased in, with Pre-K and Kindergarten beginning school year (SY) 2015-16, grade 2 (SY 2016-17), grade 7 (SY 2017-18) and grade 12 (SY 2018-19).

In view of WVBE Policy 2423, the WVDE is working closely with the OHP to help support its implementation by offering sub-awards to school boards that partner with local dentists and/or dental hygienists to participate in the Oral Disease Prevention Project for dental sealant placement. With parent/guardian consent, children who do not have a documented dental examination will be eligible to receive a dental assessment and sealant placement by a public health certified dental hygienist in participating schools. The OHP will also facilitate care coordination to place a student in a dental home for a 6-month follow-up and examination by a dentist.

Recipients of the sub-awards must comply with the following:

- Adhere to all guidelines set forth in the Oral Disease Prevention Project Manual;
- Operate within the rules and regulations set forth by the West Virginia Board of Dentistry regarding mobile dentistry and portable units;
- Adhere to all OSHA regulations, including but not limited to, infection control; and
- Adhere to all guidelines and regulations set forth by HIPAA and FERPA.
Important Note
In addition to school-based services, the provisions of this funding opportunity may be fulfilled through community-based services during the summer by working with programs where the target population (children ages 6-9) might be reached, including, but not limited to: Summer Feeding Programs, 21st Century Community Learning Center Programs, Energy Express, summer camps, or summer school and tutoring programs offered in your county.

Equipment
All equipment, including portable dental equipment (such as a dental chair for school-based services) and electronic data entry devices, is the sole property of the OHP and will be returned upon termination of the agreement by either party or at the end of the partnership. Equipment will remain in the custody of the county board of education for as long as they actively participate in the project and abide by all rules and regulations.

Budget
The funding from this mini-grant is for the express purpose of placing dental sealants, while supporting the implementation of WV State Board of Education Policy 2423. **It is important to note that CDC funds cannot be used for direct services (i.e. cannot pay providers).** Some activities the funds can be utilized to support are: assistance with Medicaid billing, cover administrative activities such as finding providers, follow-up coordination, data coordinator, portable dental units, mileage/travel reimbursement, sealant materials and supplies, etc. Grant awards range from $1,000 - $10,000 per each county board of education. The maximum award will be $10,000 per each county board of education.

III. Reporting requirements
Activity and outcome reports, including but not limited to the following:
- Number of schools served
- Number of children served
- Number of identified Priority Elementary schools served
- Number of students served in identified Priority Elementary schools
- Number of students requiring emergent care and follow-up
- Dental sealant retention
- Input data pertaining to each visit into an electronic data entry system. Data requirements with parent/guardian permission include demographic information, oral health assessment findings, services provided, follow-up, referral, etc.
- Financial reports with statement of expenditures

Year-end report that will include the following:
- Discuss barriers/challenges faced and how you were able to overcome them
- Discuss recommendations for improving the program
Guidelines for Projects Receiving funds through Centers for Disease Control and Prevention (CDC) State Oral Disease Prevention Project DP13-1307

**Timeline**
- RFP release date: **Thursday, October 13, 2016**
- RFP due date: **Friday, November 18, 2016**
- Review dates: **Monday, November 28, 2016**
- Date for provision of recommendations for changes in proposal: **December 9, 2016**
- Date for announcing approval: **December 16, 2016 by email.**