

Professional Evaluation of West Virginia Adult Basic Education Teachers

The below information delineates the appropriate procedures for evaluating Adult Basic Education (ABE) Classroom Teachers.

1. In accordance with [WVBE Policy 5310](#), all ABE classroom teachers shall receive one annual professional summative evaluation.
 - a. All professional evaluations for ABE Classroom Teachers shall be completed on or before June 15th of the current school year.
2. ABE classroom teachers shall be evaluated based upon 1) the educator's assessed professional performance within the West Virginia Professional Teaching Standards, outlined in Section Fourteen (14) of WVBE Policy 5310, AND 2) the educator's assessed performance within two (2) rigorous Learning Goals established through collaboration between the classroom educator and his/her assigned evaluator, AND 3) the educator's assessed professional conduct as outlined in Section 14.3. of WVBE Policy 5310.
 - a. For the purposes of ABE educator evaluations, the assessment of Standard Five (5) of the WV Professional Teaching Standards (*Professional Responsibilities for School and Community*) will place greater evaluative emphasis on the educator's work and collaboration with schools, CTE centers, post-secondary institutions, one-stops, and other relevant community entities in lieu of the educator's work and collaboration with parents, guardians, and family members of students.
 - b. Assigned evaluators shall conduct classroom observations of ABE classroom teachers in accordance with Section 13.4., Section 13.5., and Section 13.6. of WVBE Policy 5310. Observation data may be recorded by evaluators utilizing the ABE Observation Form available through the [West Virginia Department of Education website](#).
 - c. ABE Classroom Teachers shall establish two (2) Learning Goals as a part of their annual professional evaluation. Learning Goals shall be established, recorded, and monitored using the ABE Student Learning Goal form available through the [West Virginia Department of Education website](#).
3. The professional summative evaluation of ABE classroom teachers shall be completed utilizing the ABE Summative Evaluation form, available through the [West Virginia Department of Education website](#).
 - a. When determining performance rating levels of an ABE educator within the WV Professional Teaching Standards, evaluators shall utilize the [Evaluation Rubrics for Teachers](#), available through the West Virginia Department of Education website.
 - b. The "Standardized School Growth Score" section of the Summative Evaluation form will reflect the summative National Reporting System (NRS) measures for local ABE programs.
 - c. Evaluator and educator shall conduct a Summative Evaluation Conference on or before June 15 of the current school year in order to jointly review the completed evaluation of the educator.