

# Importance of the Option Team

## Option Pathway Students and WVEIS on the Web (WOW)

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The Option Pathway is a blend of Career Technical Education (CTE) courses and the State approved high school equivalency assessment (HSEA). The Option Pathway allows approved students to participate in the HSEA at approved locations without being withdrawn from an accredited high school. The Option Pathway student may receive a high school diploma according to the completion level of the program. **Option students are no longer considered under the graduation requirements of 2510 but now are under the requirements of Policy 2444.4.**

**A new attribute must be defined in WOW to capture information for students in the Option Pathway.** This will allow the identification of students in an Option Pathway as well as identify the pathway in which they are placed. Directions for establishing this new attribute can be found in *Alternative Means to Earn High School Credit, Appendix 10*.

The WOW codes that should be used for scheduling purposes for Option Pathway subjects are listed below. These WOW codes **take the place of** the Core academic WOW class codes. They are used throughout the time that the student is enrolled in the Option Pathway. Once you enter these codes in WOW, the system will acknowledge that the student is in the Option Pathway. Students will receive credits for these courses once a passing score is received on the **entire** HSEA, the CTE program is completed, and the Option student is ready to graduate.

**Note: Although grades and credits are given, students are not counted in, nor do they receive, a class ranking.**

The following course codes are used in WOW for the Option Pathway student's **scheduling** only:

WOW Codes for Scheduling Purposes		
Language Arts	Language Arts, Reading	7901
	Language Arts, Writing	7902
Math	Math	7903
Science	Science	7905
Social Studies	Social Studies	7906

**During grading periods, an "S" must be used as a place holder or a "N" for not satisfactory may be entered if the teacher wants to indicate that the student is not**

*working to the ability level expected and/or fails the 9 weeks class. An “F” for failing grade is never used even if the student does not pass the TASC test.*

## Transcripts: Recording Grades/Credits for Option Pathway Students

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Transcript letter grades and credits are not recorded in WOW for the five (5) content areas of the HSEA for the Option Pathway student **until all aspects of the program—the HSEA and a concentration related to the students career interest—have been passed.** All other grades and credits are recorded as they are earned throughout the year/s; **it is only the HSEA grades and credits that are recorded at the end of the program.** **Therefore at the end of the senior year, once all programs are completed and the student is eligible for the high school diploma, grades and credits are then recorded for the five (5) content areas of the HSEA on the student’s WOW transcript.**

Nevertheless, throughout the program, the HSEA scores may be converted to a letter grade and recorded on the **worksheet** found in *Alternative Means to Earn High School Credit, Appendix 12*. The amount of credits earned may also be recorded on this worksheet.

The Option teacher has the responsibility of keeping a record of grades and credits for the Option Pathway program. If the Option teacher is not the person responsible for entering the data into WOW, then the information for the transcripts must be provided to the person who does enter the data for the county. Entering the data on the *HSEA Record Worksheet* throughout the two (2) years, or one (1) year if a CTE concentration is available to complete in one (1) year, will make the final process of entering the data in WOW much easier.

Some students may have a combination of General Educational Development (GED®) Test scores and Test Assessing Secondary Completion™ (TASC test) scores, since both of these assessments have been used in West Virginia. Below is a conversion chart for the GED® and the TASC tests:

GED® Test Score	Letter Grade		TASC Test Score	Letter Grade
600-800	A		650-800	A
500-590	B		550-649	B
410-490	C		500-549	C

Once letter grades are determined and the numbers of needed credits are established, the course codes below will be used to identify each class required for graduation in the specific content area:

**\*\*\*\*\*UTILIZE THE FOLLOWING CODES FOR TRANSCRIPTING PURPOSES ONLY TO PROVIDE THE DETAILED COURSEWORK THAT THE STUDENT COMPLETED THROUGH THE OPTION PATHWAY. FOR SCHEDULING, PLEASE REFER TO THE COURSE CODES ABOVE.**

<b>LANGUAGE ARTS</b>	ENGLISH 9 OPTION	7910
	ENGLISH 10 OPTION	7911
	ENGLISH 11 OPTION	7912
	ENGLISH 12 OPTION	7913
<b>MATH</b>	MATH 9 OPTION	7914
	MATH 10 OPTION	7915
	MATH 11 OPTION	7916
	MATH 12 OPTION	7917
<b>SCIENCE</b>	PHYSICAL SCIENCE OPTION	7918
	LIFE SCIENCE OPTION	7919
	EARTH SCIENCE OPTION	7920
<b>SOCIAL STUDIES</b>	WORLD HISTORY OPTION	7921
	US HISTORY OPTION	7922
	20 <sup>TH</sup> & 21 <sup>ST</sup> CENTURY STUDIES OPT	7923
	CIVICS OPTION	7924

The letter grade is placed at the corresponding course code and then the number of credits is determined, which parallels the current credit deficiency of the student. For example, if the student previously completed World History with a “C” and US History with a “B”, only the 20<sup>th</sup> and 21<sup>st</sup> Century Studies 7923 and Civics 7924 will be recorded with the HSEA grade and 1 credit for each. If the student needs four (4) social studies credits, then all four of the codes above will be used.

***Remember: Use any credits that the student has earned prior to entering the Option Pathway that reflect a passing grade (D or above). Students must pass the entire high school equivalency assessment and all CTE requirements before the HSEA scores are converted to a letter grade and credits are issued.***

Inputting these converted letter grades and credits for the Option Pathway student should follow school protocol. If it is customary for the teacher to put the students’ grades in WVEIS on the Web (WOW), then the Option teacher will be responsible for entering the grades for the Option students. If it is customary for only counselors to put in grades in WOW, then it is the responsibility for the counselors to put the Option Pathway students’ grades in WVEIS.

**No matter the method, there should be an additional check and balance in place for the converted letter grades of the Option student.** Recording the scores from a high school equivalency assessment **must be scrutinized** since the one score will provide the letter grade for the subject area and provides the credits that the student needs to graduate. Therefore, a mistake of inputting the incorrect scores can result in a student receiving a high school diploma without meeting the criteria.

Once the scores are recorded by the teacher or counselor, another staff member in the school must take the copy of the passing scores and compare names and scores with the recorded letter. The LEA, SEA or GEA must keep documentation of this procedure. The *HSEA Record Worksheet* provides a convenient way to provide this required documentation.