



Student Commitment Contract

As a student of AdvantageGED, I understand that:

I must **complete all assignments** given to me by my Cyber-teacher.

I must set aside time and **spend no less than 10 hours per week/40 hours per month** on my study program if I am to be successful. I understand that **I** am responsible for my own success.

I understand that if I am unable to complete my 10-hour per week requirement for any reason, I am expected to contact the Distance Education Office at 1-800-642-2670.

I understand that if I **do not** meet my 10-hour per week requirement for two (2) consecutive weeks, I will be put on inactive status and will no longer be able to access my online study program. I will then be put on a waiting list until a seat is available.

I further understand that if I am put on inactive status, I may have to be assessed again before I can re-enroll in the online study program.

I must report to the adult learning center for interim testing as indicated by my Cyber-teacher. *If I do not complete interim testing, I will no longer be able to access the online study program.*

I must report to the adult learning center for post-testing and the exit interview as indicated by my Cyber-teacher.

I must **notify you 24 hours in advance** if I cannot keep any scheduled appointment.

In case I cannot keep a scheduled appointment, I must be willing to reschedule an appointment according to your guidelines or I will be dropped from the program.

I must not hesitate to ask for assistance when necessary throughout my course of study.

I have read and signed the Internet Acceptable Use Policy and agree to follow the guidelines contained therein.

I have read and signed the Release of Information Form and will allow the distance education office to access my records at any time throughout my course of study.

I further understand that:

You have determined that I qualify for the AdvantageGED program.

You or my Cyber-teacher will provide instruction, direction, and encouragement when needed throughout my course of study.

My Cyber-teacher will notify me when s/he will not be available to respond to me within 48 hours.

You will administer progress tests to me as indicated by my Cyber-teacher.

You will administer a post-test as indicated by my Cyber-teacher after I have completed all assignments.

We, both the student and instructor, understand and agree to the above mentioned terms.

student signature

instructor signature

date

cc: student